



सत्यमेव जयते

Government of India
Ministry of Minority Affairs

Compendium of
Schemes/Programmes
run by

Ministry of Minority Affairs
and its Subordinate Organizations
for the Welfare of
Minority Communities in India

(Muslims, Christians, Sikhs, Buddhist and Parsis)

ENSURING EMPOWERMENT, DEVELOPMENT
AND EQUAL OPPORTUNITIES



15192
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SOPHEA

SOCHARA

Community Health

Library and Information Centre (CLIC)

Community Health Cell

85/2, 1st Main, Maruthi Nagar,
Madiwala, Bengaluru - 560 068.

Tel : 080 - 25531518

email : clic@sochara.org / chc@sochara.org

www.sochara.org



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Ministry of Minority Affairs

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of
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Ministry of Minority Affairs
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September, 2013

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16/12/2013



SOCHARA

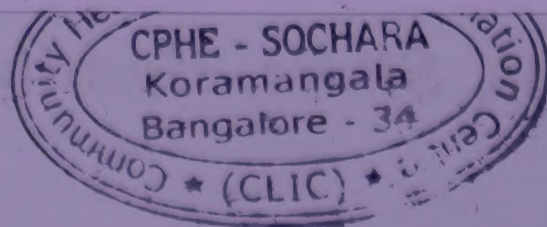
Community Health Library and Information Centre (CLIC)

Community Health Cell

85/2, 1st Main, Maruthi Nagar, Madiwala,
Bengaluru - 560 068

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सत्यमेव जयते

Ministry of Minority Affairs
Government of India



K. Rahman Khan

Union Minister of Minority Affairs



Ninong Ering

Minister of State for Minority Affairs

Message

The Ministry of Minority Affairs was created on 29th January 2006 with a mandate to ensure a focused approach towards issues relating to notified minority communities namely Muslims, Christians, Sikhs, Buddhists and Parsis. The mandate of the Ministry includes formulation of overall policy, planning, coordination, evaluation and review of regulatory framework and development programmes for the benefit of minority communities.

To accomplish the mandate, the Ministry adopted a multi-pronged strategy for educational empowerment, area development, economic empowerment, women empowerment and development of wakf and other minority institutions. For this purpose, Ministry of Minority Affairs has been implementing many schemes/programmes namely Scholarship schemes, scheme for Free Coaching, Multi sectoral Development Programme (MsDP), Prime Minister's 15 Points Programme, Leadership Development of Minority Women, lending schemes etc.

The Ministry understands that for inclusive growth of minorities, among other interventions, it is also important to make them aware about Government's welfare programmes. The awareness is necessary for effective implementation of programmes/schemes at the ground level also.

Keeping in view the importance of awareness among minorities, the Ministry of Minority Affairs has come up with a "COMPENDIUM" of all schemes/programmes run by Ministry. It is expected that this Compendium will help the minorities to know about the benefits available to them in the Government programmes and their rights. The Ministry hopes that all minority communities will come forward and take full advantage of these schemes/programmes. We assure that the Ministry of Minority Affairs will leave no stone unturned for growth and development of notified minority communities under its schemes/programmes.

Jai Hind!



[The text in this section is extremely faint and illegible, appearing to be a series of paragraphs in Devanagari script.]



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10. Matters relating to the socio-economic, cultural and educational status of minorities, minority organizations, including Maulana Azad Education Foundation.
11. The Wakf Act, 1995 (43 of 1995) and Central Wakf Council.
12. The Durgah Khwaja Saheb Act, 1955 (36 of 1955).
13. National Commission for Socially and Economically Backward Sections among Religious and Linguistic Minorities.
14. All matters relating to the Justice Sachar Committee.
15. Prime Minister's New 15 Point Programme for Minorities.



Part-I

Educational Empowerment





Pre-matric Scholarships

Pre-matric Scholarship is awarded to students belonging to minority communities studying in class I to X.

• Eligibility

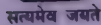
Following are the essential requirements to become eligible for Pre-matric scholarship:

- Annual income of parents/guardian from all sources, does not exceed Rs. 1 (one) lakh.
- The student should be studying in a Government School/ Institute or Private school / institute recognized by the State Government and Union Territory Administration concerned.
- The continuation of the award will be subject to securing not less than 50% marks in the previous examination.
- Students obtaining benefits under this scheme shall not be allowed to avail of benefits under any other scheme of the Government for this purpose.

• Entitlement

Following assistance will be provided to the students under the scheme:

- Admission fee from class VI to X @ Rs. 500/- per annum subject to actual for hostellers as well as for day scholars.
 - Tuition fee from class VI to X @ Rs. 350/- per month subject to actual for hostellers as well as for day scholars.
 - Maintenance allowance will be payable for a period of not exceeding 10 months in an academic year @ Rs. 100/- per month for day scholars for a student from class I to V.
 - Maintenance allowance for student for class VI to X will be @ Rs. 600/- per month subject to actual for hostellers and @ Rs. 100 per month for day scholars.
- 30% of the scholarships are earmarked for girl students.
 - To avail Pre-matric Scholarship, Application Forms may be obtained from the Principal of the School and District Minority Welfare Officer or Officer in-charge for minorities of your District.
 - Advertisement for this purpose is normally published by respective State Government/UT



FORMAT OF APPLICATION

Sl. No. of application	Year	Course	Whether approved

Part-I

Affix a self-attested passport size photograph

[illegible][illegible][illegible]



4. State/UT of domicile

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

5. Address for correspondence:

Name																			
House No.																			
Mohalla/Street																			
City/Town/ Village & P.O.																			
District																			
State																			
Pin Code																			
Tel No., including mobile no., if any.																			
e-mail ID, if any																			

6. Address of the parents.

Name																			
House No.																			
Mohalla/Street																			
City/Town/ Village & P.O.																			
District																			
State																			
Pin Code																			
Tel No., including mobile no., if any.																			
e-mail ID, if any																			



7. Permanent address:

Name																			
House No.																			
Mohalla/Street																			
City/Town/ Village & P.O.																			
District																			
State																			
Pin Code																			
Tel No., including mobile no., if any.																			
e-mail ID, if any																			

8. Date of birth (Please enclose certificate)

D	D		M	M		Y	Y	Y	Y

9. Whether male or female:

10. Nationality:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. Religion:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

12. Details of educational qualifications (Please enclose copies of certificates attested by a gazetted officer)

Examination Passed	School/ Institute/ Board/ Council of Examination	Main subjects	Year of passing	Percentage Marks	Division/ Class/ Grade



13. Details of course for which scholarship is being sought:

- (i) Name of class:
- (ii) Duration of class:
- (iii) Academic year:
- (iv) Class last attended/academic year:
- (v) Total Marks obtained and percentage in last examination:

(In case of students of class I, the income criterion only would be applicable)

14. Details of school/institute, including residential ones:

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:

15. For renewal of scholarship:

Name of examination passed	Year	Marks obtained	Full marks	% of marks

16. Total Annual course fee: Rs.....

(Break up of course such as admission fee, admission fee, tuition fee, library fee, examination fee, etc. other than refundable deposits)

Sl. No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
Total		



17. Details of bank account of student:

(These details would be required only after sanction of scholarship and before disbursement of scholarship amount)

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank _____ Branch _____ (full address) _____
State _____ District _____ Pin _____
- (iv) Branch Code number
- (v) Receipt in accordance of scholarship in the previous year duly countersigned by the Head of the School/Institutes.
- (vi) Bank Account Number _____
(in words _____)
- (vii) Type of bank Account _____ Saving/Current
- (viii) MI CR code of the Bank _____
- (ix) Mode of Electronic transfer available in the Bank -
ECS/RTGS/NEFT/CBS/ code number (if any)

18. Annual Income of parents/guardian of the student: Rs. _____

(Declaration of annual income is to be given in the prescribed format given below and is to be signed by the parents/guardian of the student and enclosed along with the application. In case parents/guardian are employed, income certificate from the employer be enclosed).

19. Documents enclosed with the application

- (i) Self-attested passport size photograph with signature.
- (ii) Attested copies of certificates of educational qualifications as mentioned up in para 12.
- (iii) Income declaration-affidavit on non-judicial stamp paper worth Rs. 10/- for self-employed parents/guardian or income certificate from the employer for employed parents/guardian.
- (iv) Proof of permanent residence on non-judicial stamp paper worth Rs. 10/-
- (v) Receipt in acknowledgment of scholarship in the previous year duly countersigned by the Head of the school/institute.
- (vi) Minority community declaration-affidavit on non-judicial stamp paper by the student that he/she belongs to any one of the minority communities notified by Central Government.



20. Declaration:

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other source.
- (iii) I shall abide by the terms and conditions for sanction of the Pre-matric Scholarship.
- (iv) I undertake that if, at any stage, it is found to the satisfaction of the sanctioning authority in the concerned State Government/Union Territory Administration that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from such penal action as warranted by law.

Date:

Signature of the student

Place:

Part-II [to be filled up by the Head of the school/institute]

21. Details of school/institute including residential ones:

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:
- (iii) Telephone no:
- (iv) Fax no:
- (v) E-mail address:
- (vi) If a private institute, is the school/institute recognized? If so, the name of authority which has recognized it:

22. Verification/information to be furnished by the Head of school/institute:

- (i) It is certified that the information filled in the above mentioned columns by Shri/Kumari_____s/o / d/o Shri_____who is admitted in class_____for the academic session_____in _____ school/institute is correct.

- (ii) He/she is a day scholar or hosteller of the school/institute.

or

He/She is staying in hostel provided by State Government/UT Administration.

- (iii) He/She is a fresher admitted in the school/institute for academic year_____.

or

He/She has been promoted from_____to _____in the academic year_____.



23. Details of bank account of school/college/institute (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
(ii) Name of the Bank
(iii) Bank Branch (full address) _____
State _____ District _____ Pin _____
(iv) Branch Code number
(v) Bank Account Number _____
(in words) _____
(vi) Type of bank Account _____ Saving/Current
(vii) MI CR code of the Bank _____
(viii) Mode of Electronic transfer available in the Bank -
ECS/RTGS/NEFT/CBS/ code number (if any);-

24. For Renewal of scholarship:

It is certified that the above mentioned student has passed the _____
examination for _____ (year) and has obtained _____ % of
marks.

It is also certified that the student has not changed the course of study and/or the
school/institute of the study for which the scholarship was originally awarded/has changed
the course of study and/or school/institute with prior approval of the State Government
(please strike out which is not applicable).

Date:

Place:

**Signature of Head of the school/
college/institute with official seal**



DECLARATION OF PARENTS'/GUARDIAN'S INCOME (Specimen)

I.....(Parents/Guardian) of
.....(Name of Student) who is studying in
.....hereby declare that my annual income from all
sources is Rs.....(in figures) Rupees.....
.....only (in words).

If any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Pre-matric scholarship for students belonging to the minority communities" could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Signature

Date:

(Father/Mother/Guardian)
Residential Address

Post-matric Scholarships

Post-matric Scholarship is awarded to students, belonging to the notified minority communities, studying in class XI onwards including technical and vocational courses and also provided up to Ph.D. level.

- **Eligibility**

Following are the essential requirements to become eligible for Post-matric scholarship:

- (a) Annual income of parents/ guardians from all sources, does not exceed Rs. 2 lakh.
- (b) The student should be studying in Government School/ College/ University, Government/Private Institute recognized by an appropriate authority including technical and vocational courses of class XI and XII level in Industrial Training Institutes (ITI) / Industrial Training Centres (affiliated to National Council of Vocational Training).
- (c) Scholarship will be awarded to the student who have secured not less than 50% marks or equivalent grade in the previous final examination.
- (d) Students obtaining benefits under this scheme shall not be allowed to avail of benefits under any other scheme of the Government for this purpose.

- **Entitlement**

Following assistance will be provided to the students under the scheme:

- (a) Admission and Tuition fee from classes XI to XII actually paid, subject to maximum of Rs. 7000/- per annum for hostellers as well as day scholars.
- (b) Admission and course/ tuition fee for technical and vocational course of XI to XII level actually paid, subject to maximum of Rs. 10000/- per annum for hostellers as well as day scholars.
- (c) Maintenance allowance of Rs. 380/- per month for hostellers and Rs. 230/- per month for day scholar for student for classes XI and XII including technical and vocational courses of this level.
- (d) Courses other than technical and vocational at under graduate and post graduate level.



the maintenance allowance would be Rs. 570/- per month for hosteller and Rs. 300/- per month for day scholars.

- (e) For M. Phil and Ph.D. (for those researchers who are not awarded any fellowship by University or any other authority) of Rs. 1200/- per month for hosteller and of Rs. 550/- per month for day scholar.
- 30% of the scholarships are earmarked for girl students.
 - To apply for Post-matric Scholarship, students may go to the Ministry's website www.minorityaffairs.gov.in and submit their online applications through Online Scholarship Management System (OSMS) directly.
 - Students may also contact Principal of the School and District Minority Welfare Officer or Officer in-charge for minorities of their District.
 - Advertisement for this purpose is normally published by respective State Government/UT Administration in the month of March.



FORMAT OF APPLICATION

प्रति,

Post Matric Scholarship

Fresh/Renewal

For official use only

Sl. No. of application	Year	Course	Whether approved

Paste here a passport size photograph. Self attest it with part of the signature on the photo and the application form.

**1. Full name
(in block letters)**

Surname																			
First Name																			
Middle Name																			

2. Father's name/husband's name:

3. Mother's name:



4. Domicile State/UT (State/UT which the student belongs to)

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5. Aadhaar No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(Optional)

6. E-mail address

7. Mobile No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

8. Address for correspondence:

House No.																				
Mohalla/Street																				
City/Town/village & P.O.																				
District																				
State																				
Pin Code																				

9. Permanent address [Please enclose residential certificate from concerned state government authority (Certificate not required to be enclosed for renewal cases if address has not changed)]:

House No.																				
Mohalla/Street																				
City/Town/village & P.O.																				
District																				
State																				
Pin Code																				



10. Date of birth (Please enclose certificate. Certificate not required to be enclosed for renewal cases)

D	D		M	M		Y	Y	Y	Y

11. Whether male or female:

Male	Female:
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12. Religion:

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13. Nationality:

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14. Details of educational qualifications from matriculation/SSLC/SSC onwards [Please enclose certificats attested by a gazetted officer(Certificates not required to be enclosed for renewal case)]

Examination Passed	University/Board/ Institution/ Council of Examination	Main Subjects	Year of passing	Percentage Marks	Division/ Class/ Grade



15. Details of course for which scholarship is being sought:

- (i) Name of the course:
- (ii) Duration of course:
- (iii) Academic year:

16. Details of college/institution

- (i) Name of the college/institution where admitted:
- (ii) Address of college/institution:
- (iii) Telephone No:
- (iv) Fax no:
- (v) E-mail address:
- (vi) Is the college/institution recognized. If so the name of authority which has recognized the institution:
- (vii) To which university is it affiliated/does it have deemed university status:

17. For renewal of scholarship:

Name of examination Passed	Year	Marks obtained	Full marks	% of marks	Promoted detained or withheld



18. Total Annual course fee: Rs...../- (Rupees in words)

(Break up of course fee such as tuition fee, library fee, examination fee etc. other than refundable deposits)

Sl. No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
	Total	

19. Details of bank account of student:

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank branch _____ (full address), State _____, District _____, Pin _____.
- (iv) Branch Code number (Leave one space wherever required)
[][][][][][][][][][][][][][][][]
- (v) Bank Account Number (Leave one space wherever required)
[][][][][][][][][][][][][][][][]
- (vi) Type of bank Account _____ Saving/Current
- (vii) MICR code of the Bank (Leave one space wherever required)
[][][][][][][][][][][][][][][][]
- (viii) Mode of Electronic transfer available in the Bank- ECS/RTGS/NEFT/CBS/ code number (if any) :-

20. Annual Income of parent/guardian of the student:
Rs...../- (Rupees in words)

(Specimen form of declaration of annual income is given at Annexure which is to be signed by the parent/guardian of the student and enclosed along with the application.



In case parent/guardian are employed, income certificate from the employer may also be enclosed)

21. Documents enclosed with the application

- (i) Attested certificates of educational qualification as filled up in para 11. (Certificate not required to be enclosed for renewal application)
- (ii) Income declaration-affidavit on non-judicial stamp paper and income certificate from the employer
- (iii) Proof of permanent residence (Certificate not required to be enclosed for renewal application if address has not changed)
- (iv) Receipt in acknowledgment of scholarship in the previous year duly countersigned by the head of the institution

22. Declaration:

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other sources.
- (iii) I shall abide by the terms and conditions for sanction of the merit-cum means based scholarship.
- (iv) I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Minority Affairs that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

Date:

Place:

Signature of the candidate



23. Verification/information to be furnished by the Head of institution/college:

It is certified that the information filled in the above mentioned columns by Shri/Smt/Kumari _____ S/O, D/O, W/O Shri _____ who is admitted in _____ course for the academic session _____ in _____ college is correct. He/she/ is a hostler/day scholar of the college.

For Renewal of scholarship:

It is certified that the above mentioned student has passed the _____ examination for _____ (year) and has attained _____ % of marks.

It is also certified that the student has not changed the course of study and/or the institution of the study for which the scholarship was originally awarded/has changed the course of study and/or institution with prior approval of the state government (please strike out which is not applicable)

Details of bank account of institution/college (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank branch _____ (full) address), _____ State _____, District _____, Pin _____



(iv) Branch Code number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(v) Bank Account Number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(vi) Type of bank account: Saving/Current

(vii) MICR code of the Bank (Leave one space wherever required)

(viii) Mode of Electronic transfer available in the Bank ECS/RTGS/ NEFT/CBS/ code number (if any)

**Signature of head of the
institution/college**

With official seal

Date:

Place:



Annexure

DECLARATION OF FAMILY INCOME

I (Father/Mother/Guardian)
of (Name of Student)
who is studying in hereby declare that my
annual income from all sources is Rs./.....
in word

if at any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Post-matric scholarship to the student belonging to minority communities" could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Signature

Date:
(Father/Mother/Guardian)

Residential Address

[This is a draft format which the State government/UT administration may modify/amend to suit legal requirements]



Merit-cum-Means (MCM) Based Scholarships

Merit-cum-Means (MCM) Based Scholarships are provided to the students from the notified minority communities for pursuing professional and technical courses at undergraduate level and post-graduate levels in institutions recognized by an appropriate authority.

- **Eligibility**

Following are the essential requirements to become eligible for Merit-cum-Means (MCM) Based Scholarships:

- (a) Parent/Guardian's annual income should be exceed Rs.2.50 lakh from all sources.
- (b) Students should have not less than 50% or above marks in Higher Secondary / Graduation Level.

- **Entitlement**

Following assistance will be provided to the students under the scheme:

- (a) Maintenance allowance (for 10 months only) @ Rs. 10,000/per annum to hosteller and @ Rs. 5,000/- per annum to day-scholar.
- (b) Full Course Fee reimbursement in 85 institutes listed by the Ministry under the scheme and for other institutions at Rs. 20,000/ per annum or actual, whichever is less, to hosteller as well as to day scholar.
 - 30% of the scholarships are earmarked for girl students.
 - To apply for MCM Scholarship, students may go to the Ministry's website www.minorityaffairs.gov.in and submit their online applications through Online Scholarship Management System (OSMS) directly (i.e. www.momascholarship.gov.in).
 - Advertisement for this purpose is normally published by respective State Government/UT Administration in the month of March.



FORMAT OF APPLICATION
Merit cum Means

Fresh/Renewal

For official use only

Sl. No. of application	Year	Course	Whether approved

Paste here a passport size photograph. Self attest it with part of the signature on the photo and the application form.

1. Full name
(in block letters)

Surname																			
First Name																			
Middle name																			

2. Father's name/husband's name:

3. Mother's name:



4. Domicile State/UT (State/UT which the student belongs to)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

5. Aadhaar No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(Optional)

6. E-mail address

7. Mobile No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

8. Address for correspondence:

House No.																				
Mohalla/Street																				
City/Town/village & P.O.																				
District																				
State																				
Pin Code																				

9. Permanent address [Please enclose residential certificate from concerned state government authority (Certificate not required to be enclosed for renewal cases if address has not changed)]:

House No.																				
Mohalla/Street																				
City/Town/village & P.O.																				
District																				
State																				
Pin Code																				



10. Date of birth (Please enclose certificate/certificate not required to be enclosed for renewal cases)

D	D		M	M		Y	Y	Y	Y

11. Whether male or female:

Male	Female
-------------	---------------

12. Religion:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

13. Nationality:

--	--	--	--	--	--	--	--	--	--

14. Details of educational qualifications from matriculation/SSLC/SSC onwards [Please enclose certificates attested by a gazetted officer (Certificates not required to be enclosed for renewal case)]

Examination Passed	University/Board/ Institution/ Council of Examination	Main Subjects	Year of passing	Percentage Marks	Division/ Class/ Grade

15. Details of course for which scholarship is being sought:

(i) Name of the technical/professional course:



(ii) Duration of the course:

(iii) Academic year:

16. Basis of admission in professional/technical course [whether on the basis of qualifying competitive examination or on other grounds. Please give details **(Not required to be filled up for renewal cases)**]

17. Details of college/institution

(i) Name of the college/institution where admitted:

(ii) Address of college/institution:

(iii) Telephone No:

(iv) Fax no:

(v) E-mail address:

(vi) Is the college/institution recognized. If so the name of authority which has recognized the institution:

(vii) To which university is it affiliated/does it have deemed university status:

18. For renewal of scholarship:

Name of examination Passed	Year	Marks obtained	Full marks	% of marks	Promoted detained or withheld

19. Total Annual course fee: Rs...../- (Rupees in words)

(Break up of course such as tuition fee, library fee, examination fee etc. other than refundable deposits)



Sl. No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
	Total	

20. Details of bank account of student:

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank Branch _____ (full address), State _____, District _____
Pin _____
- (iv) Branch Code number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (v) Bank Account Number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (vi) Type of bank Account _____ Saving/Current
- (vii) MICR code of the Bank (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (viii) Mode of Electronic transfer available in the Bank -
ECS/RTGS/NEFT/CBS/ code number (if any);-

21. Annual Income of parent/guardian of the student:

Rs...../- (Rupees in words)

(Specimen form of declaration of annual income is given at Annexure which is to be signed by the parent/guardian of the student and enclosed along with the application. In case parent/guardian are employed, income certificate from the employer may also be enclosed)



22. Documents enclosed with the application

- (i) Attested certificates of educational qualification as filled up in para 11. (Certificate not required to be enclosed for renewal application)
- (ii) Income declaration-affidavit on non-judicial stamp paper and income certificate from the employer
- (iii) Proof of permanent residence (Certificate not required to be enclosed for renewal application if address has not changed).
- (iv) Receipt in acknowledgment of scholarship in the previous year duly countersigned by the head of the institution

23. Declaration:

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other sources.
- (iii) I shall abide by the terms and conditions for sanction of the merit-cum means based scholarship.
- (iv) I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Minority Affairs that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

Signature of the candidate

Date:

Place:



24. Verification/information to be furnished by the Head of institution/college:

It is certified that the information filled in the above mentioned columns by Shri/Smt/Kumari _____ S/O, D/O, W/O Shri _____ who is admitted in _____ course for the academic session _____ in _____ college is correct. He/she/ is a hostler/day scholar of the college.

For Renewal of scholarship:

If is certified that the above mentioned student has passed the _____ examination for _____ (year) and has attained _____ % of marks.

It is also certified that the student has not changed the course of study and/or the institution of the study for which the scholarship was originally awarded/has changed the course of study and/or institution with prior approval of the state government (please strike out which is not applicable)

Details of bank account of institution/college (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank branch _____ (full) address). _____ State _____, District _____, Pin _____

- (iv) Branch Code number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- (v) Bank Account Number (Leave one space wherever required)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



(vi) Type of bank account: Saving/Current

(vii) MICR code of the Bank (Leave one space wherever required)

(viii) Mode of Electronic transfer available in the Bank -ECS/RTGS/ NEFT/CBS/
code number (if any)

**Signature of head of the
institution/college**

With official seal

Date:

Place:



Annexure

DECLARATION OF FAMILY INCOME

I.....(Father/Mother/Guardian)
of.....(Name of Student) who is
studying in..... hereby declare that my
annual income from all sources is Rs./.....in
word.....

if at any stage, it is found that the information given by me is false/not
true, all benefits given to the student under the scheme of "Merit cum
means based scholarship to the student belonging to minority
communities" could be withdrawn and legal action as deemed fit, may
be taken against me or my ward.

Date:
(Father/Mother/Guardian)

Signature

Residential Address

[This is a draft format which the State government/UT administration may
modify/amend to suit legal requirements]



Eligibility criteria

- i) Students, who have got admission in a recognized college to pursue technical/professional courses, on the basis of a competitive examination.
- ii) Students, who have got admission in a recognized college to pursue technical/professional courses, without facing any competitive examination, will also be eligible for scholarship. However, such students should have not less than 50% marks at higher secondary/graduation level. Selection of these students will be done strictly on merit.
- iii) A scholarship holder under this scheme will not avail any other scholarship/stipend for pursuing the course.
- iv) The annual family income of the beneficiary/parent or guardian of the beneficiary should not exceed Rs. 2.50 lakh from all sources.
- v) A student residing in a particular State/UT will be entitled for scholarship under the quota of that State/UT only irrespective of his place of study.

How to apply

The scheme is implemented through Online Scholarship Management System (OSMS). It is mandatory for all students to apply online. The students may apply on the scholarship website of this Ministry i.e. www.momascholarship.gov.in. After submitting applications online, the student will take print out of the application and submit the same to the Institutions/College or State Governments/UT Administrations dealing with minority welfare, through the institutions where the students are pursuing technical/professional courses. The student must submit their applications to the state which he/she belongs to and not to the state where the institution where he/she is studying, is located.

Maulana Azad National Fellowship (MANF)

Under the scheme, financial assistance is provided in form of fellowship to students from the minority communities pursuing higher studies such as M. Phil. and Ph.D.

- **Eligibility**

Following are the essential requirements to become eligible for Maulana Azad National Fellowship:

- (a) Parent/guardian's annual income should not be more than Rs 2.50 lakh.
- (b) He/ She should get admission and registration for regular and full time M. Phil. / Ph.D. courses in University/Academic Institution by fulfilling conditions of admission of that University/Institutions, subject to provisions of the Fellowship as per advertisement of University Grants Commission (UGC).
- (c) Students once considered eligible for the fellowship under this scheme shall not be entitled to benefits from any other source, such as; Central or State Government or any other body like UGC for the same study.
- (d) Prior clearance of National Eligibility Test (NET)/ State Level Eligibility Test (SLET) examination will not be a prerequisite for award of MANF for M.Phil. / Ph.D.
- (e) In order to qualify for the award of Junior Research Fellowship (JRF) / Senior Research Fellowship (SRF), the UGC norms would be applicable at pre-M. Phil. and pre – Ph.D. stage respectively including the minimum score of 50% at post graduate level.

- **Entitlement**

Rate of fellowship for JRF and SRF will be at par with the UGC fellowship as amended from time to time.

- 30% of the fellowships are earmarked for female scholars.
- Advertisement for this purpose is normally published by UGC in January on its website www.ugc.ac.in.

Free Coaching and Allied Scheme

Under the scheme, assistance is provided to the candidates belonging to minority communities in order to avail opportunities for enhancing their knowledge, skills and capabilities for employment in government/ private sector through competitive examinations/process of selection, and for admission in reputed institutions.

• Eligibility

Following are the essential requirements to become eligible for assistance under this scheme:

- Family income from all sources should not exceed Rs. 3.00 lakh per annum.
- Candidates must have secured the requisite percentage of marks in the qualifying examination prescribed for admission in the desired courses/ recruitment examinations.
- Benefits of coaching/ training under the scheme can be availed by a particular student only once, irrespective of the number of chances he/she may be entitled to appear in competitive examination.
- 30% of the numbers sanctioned for coaching/training shall be earmarked for girl students/candidates.

• Entitlement

Following assistance will be provided to the candidates under the scheme:

- Coaching fee for Group 'A' services will be as fixed by the institutes subject to maximum of Rs.20,000/- with stipend @ Rs.3000/- p.m. for outstation candidates and @ Rs.1500/- p.m. for local candidates.
- For Group 'B' services, coaching fee will be as fixed by the institutes subject to maximum of Rs. 20,000/- with stipend @ Rs.3000/- p.m. for outstation candidates and @ Rs.1500/- p.m. for local candidates.
- For Group 'C' services, coaching fees will be as fixed by the institutes subject to maximum of Rs.15,000/- with stipend @ Rs.3000/- p.m. for outstation candidates and @ Rs.1500/- p.m. for local candidates.
- For entrance examination for technical / professional courses, coaching fees will be as fixed by the institutes subject to maximum of Rs.20,000/- with stipend @ Rs.3000/- p.m. for outstation candidates and @ RS.1500/- p.m. for local candidates.



- (e) Coaching fee for training for jobs in private sectors will be as fixed by the institutes subject to maximum of Rs.20,000/- with stipend @ Rs.3000/- p.m. for outstation candidates and @ Rs.1500/- p.m. for local candidates.
- New component added under the scheme from 2013-14 for focussed preparation of minority students at Classes 11 & 12 with Science (Physics, Chemistry, Biology and/or Mathematics):
 1. During 2013-14 the new component of the scheme will be launched on pilot basis for about 900 students @ 100 or more students per centre in 9 states/UTs, viz. UP, Bihar, Assam, West Bengal, Maharashtra, Karnataka, Tamil Nadu, Punjab and Delhi.
 2. More States/UTs including CBSE, ICSC and other Boards recognized by Government of India/State Government/UT Administration may be covered in later years as per scheme guidelines and availability of funds.
 3. The selection of Institutions/Schools/Colleges will be made by the Selection Committee from among those Institutions/Schools/Colleges having faculty of Science streams with separate hostel facilities for boys and girls located at any university/headquarter as the programme would be residential coaching/training.
 4. The selection of students shall be based on merit and the selected students should also meet other eligibility criterion laid down under the scheme.
 5. The rate of financial support for a selected student under this Component is up to Rs. 1,00,000/- (one lakh) per annum.
 - Ministry of Minority Affairs advertises the details of the scheme and invite proposals from the coaching/training institutes every year. To apply under the scheme, coaching/training institutions may visit Ministry's website www.minorityaffairs.gov.in.
 - Candidates must visit Ministry's website www.minorityaffairs.gov.in for information on coaching institutions empanelled by the Ministry where they may take admissions.

Maulana Azad Scholarships for Meritorious Girl Students

This scheme is implemented by Maulana Azad Education Foundation (MAEF), a subordinate organization under Ministry of Minority Affairs, for meritorious girls students belonging to notified minority communities.

- MAEF directly invites applications from meritorious class 10th pass girl students and award scholarships to pursue studies at 11th and 12th Standard.

- **Eligibility**

Following are the essential requirements for minority girls to become eligible for assistance under this scheme:

- (a) 55% marks in the Class 10th examination.
- (b) Parents/Guardian's income should not exceed Rs. 1.00 lakh per annum.
- (c) A girl student getting a scholarship from any other source would not be eligible for this Scholarship.

- **Entitlement**

Financial assistance is provided to the girl students @ Rs. 6000/- per annum and maximum of Rs. 12000/- for two years i.e. for 11th and 12th classes.

- Application form can be sent by the student directly to the Foundation by post or can be submitted by hand from 10.00 a.m. to 5.00 p.m. on all working days in the office of the Foundation.
- No charges/fee is to be paid to any one for any services.
- Sanction letter/cheque for scholarship will sent by Registered Post directly to the address of successful candidate on completion of prescribed papers/formalities.
- For details and to download application forms, students may visit website of MAEF i.e. www.maef.nic.in. Further, Secretary (MAEF) may also be contacted on Telephone Number: 011-23583788/ 23583789.



Maulana Azad National Scholarship Scheme for Meritorious Girl Students belonging to Minorities

Maulana Azad Education Foundation was established on the occasion of Maulana Abul Kalam Azad's birth centenary. The Foundation was registered under the Societies Registration Act 1860 on 6th July, 1989. The Foundation is a voluntary non-political, non-profit making social service organization established to promote education amongst the educationally backward sections of the society. It is funded by the Ministry of Minority Affairs, Government of India. The Hon'ble Minister of Minority Affairs is its Ex-officio President. The aim of the Foundation is to formulate and implement educational schemes and plans for the benefit of the educationally backward minorities in particular and weaker sections in general.

Title of Scheme

"Maulana Azad National Scholarship Scheme for Girls belonging to Minorities"

Objective of the Scheme

To recognize, promote and assist meritorious Girl students belonging to National Minorities who can not continue their education without financial support.

Purpose of Scholarship

Scholarship will be admissible for expenditure on payment of School/College Fee, purchase of syllabus books, purchase of stationery/equipments required for the course & payment of Boarding/Lodging charges.

Important

1. Application Can be downloaded from the web site www.maef.nic.in Photocopy of the application form can be used freely. No fee/any other amount is to be paid for application.
2. Application form can be sent by the student directly to be Foundation by post or can be submitted by hand from 10.00 a.m. to 5.00 p.m. on all working days in the office of the Foundation.
3. No charges/fee is to be paid to any one for any services.
4. Sanction letter/cheque for scholarship will sent by Regd. Post directly to the address of successful candidate on completion of prescribed papers/formalities.
5. For any query/information, only Secretary, MAEF should be contacted directly.



Eligibility Criterion / Who Can Apply

1. Only Girl Students belonging to National Minorities, (i.e. Muslims, Christians, Buddhists, Sikhs, Parsis) can apply:
2. Should have secured not less than 55% marks (in aggregate) in the secondary school certificate examination (class xth) conducted by any recognized Centre/State Board of Secondary Education. The List of 33 recognized Boards/Councils is given in Annexure-III. This is only qualifying percentage for applying and does not guarantee grant of scholarship which is given to the top eligible applicant based on the quota fixed for the concerned state from amongst the eligible application received from the state.
3. Family income of the student from all sources should be less than Rs. 1,00,000/- (Rupees one lakh only) in the preceding financial year:
 - In case of salaried class, the student must indicate the designation, pay-scale, basic pay and other allowances alongwith total gross & take home emoluments of the parent/guardian. A mere statement saying "Service" will not be acceptable. The student must attach a Salary Certificate or Pension Certificate (in case of retired persons), duly authenticated by controlling authority, of her parent / guardian alongwith the application.
 - In case of agriculture/horticulture etc., the students has to mention total land holding with details of irrigated and non-irrigated and other landed property owned by her family alongwith total income of the family. These details will also be mentioned in the affidavit of the parent/guardian (Annexure-II) as well as in the certificate from Revenue authority.
 - In case of business class, the student must h categorically state the name & type of the business alongwith the total turn over and the total income of family. The same details will also be stated in the Affidavit (Annexure-II) from her parent/guardian.
 - Income form all other sources must also be mentioned, specially if mother is also employed.
 - It must be noted that all income certificate and statements made by the students in the application is subject to further verification of Maulana Azad Education Foundation. In case of any deliberate discrepancy/concealment of facts, the MAEF may cancel/recover the scholarship granted/released as well as initiate necessary action as per law.



- The income certificate/affidavit (Annexure-II) must be from the parents/guardian's side and should have been issued from the respective home station. The income certificate issued or affidavit made from the place where the student is studying, as against the home station, will NOT be acceptable (in case of photocopy, it should be attested by Gazetted Officer or Head of Institution).
4. Should have Confirmed admission in class-XI. **Admission Slip issued by the college/school where the student is presently studying** and verification of the principal (Annexure-I), in the prescribed proforma must be sent with the application.
 5. The University/College/Institute offering admission should be recognized by the Government at the Central or State level or any other competent authority.
 6. It is one time scholarship, and no claim as permanent beneficiary will be entertained. Student once selected for scholarship can not avail the same again.
 7. A Student getting a scholarship from any other source would not be eligible for this Scholarship.
 8. The last date for receipt of application in the office of the Maulana Azad Education Foundation is **September 30th** which must be adhered to. The application of the scholarship received after **30th September**, will not be entertained under any circumstances. MAEF will not be responsible for postal delay in the matter.
 9. The amount of Scholarship will be Rs. 12,000/- (Rupees twelve thousand only) which will be released in two installments of Rs. 6,000/- each. The first installment will be released after sanction of scholarship and the second installment will be released when the student will submit proof of passing class XIth, and admission to Class XIIth in the office of the Foundation.
 10. The scholarship is given to student passing Xth exam and taking admission in XIth in the year when result of Xth exam is declared. Applications received in subsequent year will not be entertained.



NOTE : All columns must be filled. Write NOT APPLICABLE where necessary. Application received in an incomplete form or without supporting document will not be entertained. All documents will be required in Hindi/English version. It is absolutely necessary to give contact telephone number of the student; present School/College Telephone no. must also be given.

APPLICATION FORM FOR MAULANA AZAD NATIONAL SCHOLARSHIP FOR MERITORIOUS GIRL STUDENTS BELONGING TO MINORITIES

NOTE : All columns must be filled. Write NOT APPLICABLE where necessary. Application received in an incomplete form or without supporting document will not be entertained. All documents will be required in Hindi/English version. It is absolutely necessary to give contact telephone number of the student; present School/College Telephone no. must also be given.

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

Pin Code

[illegible][illegible]

(If necessary, give PP no.)

Note : Please put your Full Name, Complete Address & Telephone/Mobile No. (if any) accordingly, other wise it will not be considered.



(b) Permanent

House No.

Moh./Street

City/Village/P.O. & P.S.

District

State Pin Code

Telephone/Mobile No.

e-mail ID, if any

(If necessary, give PP No.)

8) Occupation of father/Guardian

(a) In case of Service: i) Designation

ii) Office Address

iii) Pay-Scale (grade)

iv) Basic Pay

(v) Allowances

(vi) Total emoluments (monthly)

vii) Income from other sources

viii) Mother's income, if any

(ix) PAN No. (if income-tax payee*)

Father

Mother

Guardian

(b) In case of Agriculture:

i) Total land holding

ii) Irrigated

iii) Non-irrigated

iv) Located at (address)

v) Other landed property

vi) Total income (Annual)

vii) PAN No. (If Income-tax payee*)

[illegible]

(c) In case of Business:

[illegible]

ii) Ownership/Partnership

[illegible][illegible]

v) Landed Property

[illegible]

vii) PAN No. (If income-tax payee*)

[illegible][illegible]

9) Particulars of all examination passed commencing with the matriculation or equivalent Examination:

Name of Examination	University / Board	Year	Roll No.	% Age of Marks obtained
(1)	(2)	(3)	(4)	(5)

10) (a) Name & full address of the School/College where the student is Presently enrolled

District

State

Telephone No. (Compulsory)

[illegible]



Annexure-I

VERIFICATION FORM BY PRINCIPAL OF SCHOOL/COLLEGE*

(To be filled and signed by the Principal of the school/college where the student/applicant is presently studying).

- (i) Certified that Miss daughter/ward of has been admitted in the School/College against** as a regular and full time student in Class/course on and is at present studying in class/ Year in the academic session
- (ii) She is/is not in receipt of Scholarship/educational Loan and from @ Rs. (Rupees only) per month/per annum from Central/State Govt. University or from any other Institution/ Agency/Person.
- (iii) It is further certified that the name, address & occupation of the Father/Guardian mentioned in the admission record of the student in this Institution is
- (iv) She belongs to community (i.e. Muslim/Christian/Sikh/ Buddhist/Parsi)

(Signature and Full Name with Seal of Principal of the School/College)

Place :.....

Name:.....

Date :.....

School/College.....

Full Address

Distt State

Ph./Mobile No. ***(Compulsory

* The application must be scrutinized as per the admission record of the student before signing the verification form. It must be verified that the statements made in the income column of the father/guardian, the occupation/ religion tallies with the records available if any, in the institution where the student is studying.

** Please specifically mention here the category of admission like against payment seats, free seats, reserved seats, general merit etc.

*** Contact Telephone no. (both landline and Mobile) must be mentioned.



Annexure-II

SPECIMEN FOR INCOME AFFIDAVIT

(Specimen to be typed on Rs. 20/- Non-judicial Stamp paper)

I, Shri/Smt Father/Guardian of
belonging to religion, full Address
..... Distt
Pin Code State (a candidate for scholarship
under Maulana Azad National Scholarship Scheme offered by Maulana Azad
Education Foundation, New Delhi) hereby declare that my total income including
income of my spouse in the preceding year ended on March, 31st, 20 was
Rs. (Rupees only).

The break-up of the income is as follow

- (1) Agriculture :
- (2) Other Landed Property :
- (3) Business :
- (4) Any other profession (specify) :

I am not an Income Tax payee or I am an Income Tax payee and my PAN No. is

Name & Signature of the Parent/Guardian

Signature with seal of Magistrate / Notary Public

Note : (1) In case both the parents are working, salary certificate of both would be required.

(2) The break-up of Income & Source of Income is necessary to be mentioned, without which application will not be considered.



Annexure-III

LIST OF BOARDS/COUNCILS

- (1) Andhra Pradesh Board of Secondary Education, Andhra Pradesh,
- (2) Arunachal Pradesh Board of Secondary Education, Arunachal Pradesh.
- (3) Board of Secondary Education, Assam.
- (4) Bihar School Examination Board, Bihar.
- (5) Chattisgarh Board of Secondary Education, Chattisgarh.
- (6) Goa Board of Secondary & Higher Secondary Education, Goa.
- (7) Gujarat Secondary & Higher Secondary Education, Gujarat.
- (8) Haryana Board of Education, Haryana.
- (9) Himachal Pradesh Board of School Education, Himachal Pradesh.
- (10) J & K State Board of School Education, Jammu & Kashmir.
- (11) Jharkhand Board of Secondary Education, Jharkhand.
- (12) Karnataka Secondary Education Examination Board, Karnataka.
- (13) Kerala Board of Public Examination, Kerala.
- (14) Madhya Pradesh Board of Secondary Education, Madhya Pradesh
- (15) Maharashtra State Board of Secondary & Higher Secondary Education, Maharashtra.
- (16) Manipur Board of School Education, Manipur.
- (17) Meghalaya Board of School Education, Meghalaya.
- (18) Mizoram Board of School Education, Mizoram.
- (19) Nagaland Board of School Education, Nagaland.
- (20) Orissa Board of Secondary Education, Orissa.
- (21) Punjab School Education Board, Punjab.
- (22) Rajasthan Board of Secondary Education, Rajasthan.
- (23) Sikkim Board of Secondary Education, Sikkim.
- (24) Tamil Nadu Board of Secondary Education, Tamil Nadu.
- (25) Tripura Board of Secondary Education, Tripura.
- (26) U. P. Board of High School & Intermediate Education, Uttar Pradesh.
- (27) Uttaranchal Board of Secondary Education, Uttranchal.
- (28) West Bengal Board of Secondary Education, West Bengal.

ALL INDIA BOARDS / COUNCILS ,

- (1) Aligarh Muslim University, Aligarh.
- (2) Central Board of Secondary Education, Delhi.
- (3) Council for the Indian School Certificate Examinations.
- (4) Jamia Millia Islamia, New Delhi.
- (5) National Open School, Delhi.

Grant-in-Aid to Non-Governmental Organizations

This scheme is implemented by Maulana Azad Education Foundation (MAEF), a subordinate organization under Ministry of Minority Affairs, through Non-Governmental Organizations (NGOs) to provide and develop basic educational infrastructure and facilities in the areas of concentration of educationally backward minorities which do not have adequate provision for elementary, secondary and Sr. Secondary Schools / Jr. Colleges / Professional and Vocational Training Institutes.

- **Eligible Organizations**

- (a) Societies/Trusts registered under the Societies Registration Act/ Indian Trust Act for the last three years.
- (b) Society/Trust should not be run for the profit of any individual or a body of individuals/family and it should not be controlled by any individuals or a body of individuals /family.
- (c) Society/Trust should not be functioning for furtherance of the interest of any political party.
- (d) The majority (i.e. more than 50%) of the beneficiary students, in the Institution for whose construction expansion/ strengthen assistance is sought, should be belonging to educationally backward minorities/target group.

- **Purpose for which Financial Assistance Provided**

MAEF provides Grant-in-Aid to NGOs for following purposes:

- (a) For construction/ expansion of Schools.
 - (b) For purchase of Science/Computer lab equipments/furniture.
 - (c) For construction/expansion of Vocational Training Centre / ITI/ Polytechnic belonging to educationally backward minorities.
 - (d) For construction of hostel building.
 - (e) For construction/Expansion of D.Ed./B.Ed. College belonging to educationally backward minorities.
- For details on eligibility, extent of financial assistance and to download application forms, NGOs may visit website of MAEF i.e. www.maef.nic.in. Further, Secretary (MAEF) may also be contacted on Telephone Number: 011-23583788/ 23583789.



Guidelines/Application form for Grant-in-Aid to NGOs

Introduction:

The Foundation was established on the occasion of Maulana Abul Kalam Azad's birth centenary celebrations. His eventful life was packed with outstanding achievements in the diverse fields. He was towering figure on the Indian political scene and a scholar rated high in the realms of Urdu Literature. To this, he added a trend-setting innings as a journalist. But his greatest claim to fame was his contribution as a thinker with a world vision and humanist outlook. A dogged freedom fighter and an un-failing upholder of secular and democratic values. Maulana Azad deserves to be introduced afresh to the modern generation of Indians.

The Foundation is a voluntary, non-political, non-profit making social service organization, established to promote education amongst educationally backward sections of the Society. It is funded by the Ministry of Minority Affairs, Govt. of India. The Hon'ble Minister of Minority Affairs is Ex-Officio President of the Foundation. It was registered under the Societies Registration Act, 1860 on 6th July 1989.

The details about the programmes undertaken by the Foundation and the prescribed formats of application are given in the following pages.

Objective of the scheme:

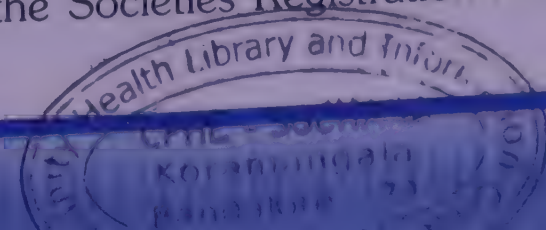
To provide basic educational infrastructure and facilities in the areas of concentration of educationally backward minorities which do not have adequate provision for elementary, secondary and Sr. Sec. Schools / Jr. Colleges / Professional & Vocational Training Institutes.

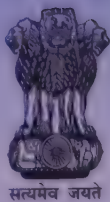
Purpose for which Grant-in-Aid can be provided:

- ✦ Financial assistance for construction/expansion of Schools belonging to educationally backward minorities,
- ✦ Financial assistance for purchase of Science/Computer lab equipments/furniture for institutions belonging to educationally backward minorities,
- ✦ Financial assistance for construction/ Expansion of Vocational Training Centre/ ITI/Polytechnic belonging to educationally backward minorities,
- ✦ Financial assistance for construction of Hostel building in the institutions belonging to educationally backward minorities,
- ✦ Financial assistance for construction/Expansion of D.Ed / B.Ed. College belonging to educationally backward minorities,

Eligibility criteria for Grant-in-Aid

- ✦ Society/Trust should be registered under the Societies Registration Act/ Indian Trust Act for the last three years,





- ✦ Society/Trust must be having proper audit reports with Balance Sheet, Receipt-Payment & Income-Expenditure statements reflecting educational activities carried out for the last three years,
- ✦ Society/Trust should be in a position to receive involvement of knowledge-able persons for furtherance of their programmes on voluntary basis,
- ✦ Society/Trust should not be run for the profit of any individual or a body of individuals/family and it should not be controlled by any individuals or a body of individuals/family,
- ✦ The institutions for whose construction/expansion the assistance is required should be in existence and recognized/affiliated to the concerned State/Central Board/Council/ University,
- ✦ Society/Trust should not be functioning for furtherance of the interest of any political party,
- ✦ Society/Trust should not in any manner incite communal disharmony,
- ✦ The majority (ie, more than 50%) of the beneficiary students, in the Institution for whose construction expansion/ strengthen assistance is sought, should be belonging to educationally backward minorities/target group,
- ✦ For seeking assistance for construction of hostel building, it is necessary that the Institution for which the hostel is required should be recognized at least up to 8th standard,
- ✦ Society/Trust must be having at least 1000 sq. yard land (in urban areas) or at least one acre land (in rural areas) in its name or on lease for not less than 30 years for the proposed project,
- ✦ Society/Trust should be ready to invest at least 10% of the total cost of project as NGO's share on the project.
- ✦ The Society/Trust will not take loan on the building constructed with MAEF assistance/on the land on which the building has been constructed with the assistance of the Foundation. However, if it becomes necessary, then prior permission of the Foundation for the same will be necessary.

Guidelines for submission of Proposal:

- ✦ The Society/Trust seeking assistance under the Scheme shall apply for purposes specified on the prescribed proforma given at Annexure II,
- ✦ Backward areas, particularly areas that are educationally backward should receive appropriate attention/priority,



- ✦ Assistance to an individual unit should not exceed Rs.30.00 lakhs. and proposal for only one purpose will be accepted at a time. For details and ceiling limit see Annexure A,
- ✦ The grantee should undertake to name the entire beneficiary institution or a part of it after Maulana Abul Kalam Azad,
- ✦ The Scheme may be revised as and when required and no claim will be entertained from any Organization/Institution for consideration as a permanent beneficiary,
- ✦ The applications may be sent to the Foundation by post or may be submitted personally in the Foundation office on all working days between 10.00 A.M to 6.00 PM. from May 1st to 30th September every year. The incomplete proposals will not be accepted, and the same will be returned back pointing out the deficiency. 'Revised complete applications resubmitted will be treated as fresh applications,
- ✦ The Checklist available at Annexure -I should be filled carefully and the page numbers of each document should be mentioned properly. No column should be left blank. Each page must be signed,
- ✦ Only one proposal (for one purpose) will be entertained at a time,
- ✦ Each document/enclosure attached to the application, must be certified/attested by the 1st class gazetted officer or Notary Public. Attestation by Society/Trust official will not be accepted.
- ✦ In case of application for Girls/Boys Hostel building, a note justifying the need of Hostel building in the Institution shall be submitted separately. However while considering the proposals for construction of Hostel buildings, preference will be given to the Institutions, which are already running hostels

Procedure for Sanctioning Financial Assistance under the Scheme:

- ✦ On receipt of proposal, it will be scrutinized in the office of the Foundation, and the shortcomings will be communicated to the Organization/Institution by registered post.
- ✦ The complete proposals shall be referred for inspection, which shall be carried out through State Government officials, members of the Foundation or by any other person to whom the Foundation may entrust this job,
- ✦ The inspection reports shall be placed before the Sub-Committee/ Governing Body of the Foundation for consideration and the decision shall be communicated to the Organization/Institution,



Annexure-‘A’

CEILING LIMITS FOR SANCTION OF GRANT-IN-AID UNDER VARIOUS CATEGORIES

S. No.	Category	Ceiling limits (Rs)
1.	If School is recognized up to 5th standard & to be upgraded up to 8th standard	05,00,000
2.	If School is recognized up to 8th standard & to be upgraded up to 10th standard	10,00,000
3.	If School is recognized up to 8th standard and to be upgraded up to 10th standard and students belonging to target group are 500 approx.	15,00,000
4.	If the school is running up to 10th standard and to be upgraded up to 12th standard/Jr.College/Intermediate level	15,00,000
5.	Purchase of lab equipments (physics/chemistry/biology) in High Schools (schools up to 10th standard),	02,00,000
6.	Purchase of Lab equipments in Schools recognized up to 12th standard (physics/chemistry/biology/computers)	03,00,000
7.	Purchase of furniture & fixtures for schools recognized up to 10th/12th standard (both)	01,00,000
8.	Purchase of computers for schools which are teaching computers as a subject	02,50,000
9.	For construction of Hostel buildings a) 100 bedded dormitory type hostel building b) 50 bedded dormitory type hostel building c) 30 bedded dormitory type hostel building	30,00,000 15,00,000 10,00,000
10.	i) For construction/expansion of D.Ed. College building ii) For construction/expansion of B.Ed. College building	15,00,000 30,00,000
11.	i) For construction of Vocational Training Centre (VTC) building ii) For purchase of equipments/tools/machines for VTC	10,00,000 05,00,000
12.	i) For construction of Technical Institute/ITI/ITC building ii) For purchase of equipments/machines/tools for Technical Institute/ITI/ITC	15,00,000 15,00,000



Annexure-I

CHECK LIST OF DOCUMENTS REQUIRED TO BE ATTACHED WITH THE APPLICATION (To be filled by the Applicant)

S.No.	Documents	Page No.
1.	Duly filled application form, i.e. Annexure I to VI	
2.	Certified copy of Registration Certificate	
3.	Certified copy of Memorandum of Association & Rules-Regulations or Trust Deed	
4.	Certified copy of the present list of members of the NGO as per Annexure III	
5.	Annual Report/Brief History of the activities of the NGO for last three years	
6.	Certified copy of Audit Report with Balance Sheet, Receipt/Payment & Income/Expenditure statements of the NGO for the last three years	
7.	Certified copy of permission/recognition/affiliation certificate of the School/College/Institute	
8.	Certified copy of land/building title deed, i.e. registered Sale Deed/Gift-Deed/Exchange-Deed or Allotment Order or Lease-Deed (for not less than 30 years) in the name of NGO	
9.	Certified copy of the revenue record of land proposed for construction (if the proposal is for civil construction)	
10.	Search Report or Title Certificate with brief history of land proposed for construction from an Advocate (if the proposal is for civil construction)	
11.	Certified copy of the Certificate for change in use of land, i.e. from Agricultural to Non-Agricultural from SDM, (if the proposal is for civil construction)	
12.	Non-encumbrance Certificate pertaining to land proposed for construction from Sub-Registrar	
13.	Certified copy of approved site-plan for the proposed construction, (if the proposal is for civil construction)	
14.	Detailed Estimate item wise for the proposed construction prepared by Chartered Architect/Licensed Engineer, (if the proposal is for civil construction)	
15.	Quotations from at least three standard firms for the equipments/ computers/ furniture to be purchased with comparative statement (if the proposal is for purchase of equipments)	
16.	Details of Trades being run & proposed trades with syllabus (if the proposal is for ITI/Polytechnic/VTC)	
17.	List of students class-wise/trade-wise as per Annexure V	
18.	Certified copy of the last Board examination result-sheets/Details of results	
19.	Fees structure class-wise/trade-wise for existing classes/trades & proposed classes/trades as per Annexure IV	
20.	Teacher's details as per Annexure VI	
21.	Three post card site photographs, from different angles of the existing School/ College/Institute building	

Note: 1) Please send duly filled prescribed proforma along with all essential documents. If the application is found incomplete & the deficiencies are not removed before last date, i.e. by 30th September, the file will be closed and no further correspondence will be entertained.

2) If the proposal is for purchase of lab equipments/computers/furniture/tools & machinery for School/ College/ VTC/ITI then documents mentioned at Sr. No.9, 10, 11, 12, 13 & 14 in the Checklist will not be required.



Annexure -II

MAULANA AZAD EDUCATION FOUNDATION

(Ministry of Minority Affairs, Govt. of India)

Social Justice Service Centre, Opp. New Delhi Rail Reservation Centre,
Chelmsford Road, New Delhi 110 055

Date for Submission of Application: 1st May to 30th September

Application for Financial Assistance for:

(please tick (✓) the purpose in the appropriate box)

- Construction/Expansion of School building ☐
- Construction/Expansion of D.Ed/B.Ed. College building ☐
- Construction of Girls Hostel building ☐
- Construction of Boys Hostel building ☐
- Purchase of Science/Computer lab equipments/furniture for school ☐
- Construction/Expansion of Vocational Training Centre/ITI/Polytechnic ☐
- Purchase of equipments/machinery/tools/furniture for VTC/ITI / Polytechnic ☐

-
- 1) Name & full address of the Society/Trust with pin-code/phone/fax number :
 - 2) Name & address of the Institution for which assistance is required with pin-code/phone/fax number :
 - 3) Contact person (with name, designation, address and phone number) :
 - 4) Status of application (Society/Trust) :
 - 5) Nearest Railway Station with distance in K.M. :
 - 6) NGO's registration number, date & place of registration (attach certified copies of registration certificate, Memorandum of Association & Rules Regulations/Trust Deed & list of members, as per Annexure -III) :



- 7) Brief background/educational activities & other :
- 8) (a) Financial assistance required (both in words & figures) :
(b) Purpose of financial assistance :
- 9) How much amount NGO would be investing from its own resources on the proposed project :
- 10) Financial assistance if any received from Govt., Local Body, other organization (indicate the amount received with purpose on each account during last three years) :
- 11) Financial assistance, if any received from Maulana Azad Education Foundation/Central Wakf Council earlier, if yes, enclose copy of Utilization Certificate :
- 12) Funds in the Bank A/c of NGO (attach certified copies of Audit Reports with Balance Sheets, Receipt/Payment & Income/Expenditure statements of the NGO) :
- 13) Who are the intended beneficiaries :
- 14) Number of minority institutions in the area :
- 15) Whether the Institution is running in its own or rented building (attach three post card size photo of existing building) :
- 16) Level of Institution (by Recognized or Unrecognized) attach certified copy of recognition/affiliation certificate, copy of Board result-sheets, details of students as per Annexure V & details of teachers as per Annexure VI :
- 17) Class-wise/Trade-wise fees charged by the Institution (attach details as per Annexure IV) :
- 18) Detail of accommodation available :
- 19) Area of land available (mention in sq. yards/acres (attach papers as per checklist) :



- 20) Proper justification for construction of Hostel :
Boys/girls building (use separate sheet)
- 21) Details of existing trades :
(if proposal is for VTC/ITI/Polytechnic)
- 22) Details of new trades :
(if proposal is for VTC/ITI/Polytechnic)

I hereby declare that the information given in this application are true & correct to the best of my knowledge & belief.

**Signature with full name &
Seal of the authorized person of the NGO**

Dated:

Place:

General Instructions:

- Please fill in all columns,
- Please attach documents as per checklist carefully with proper numbering on each page,
- If the required documents are in regional language, then certified English/Hindi version of the same shall also be attached,
- Each page of application document attached must be signed/stamped by the President/secretary of the Society/Trust.



Annexure-III

LIST OF MEMBERS

[illegible]



FEE STRUCTURE (Class wise/Trade wise)

60



Annexure-V

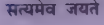
DETAILS OF STUDENTS REQUIRED TO BE ATTACHED WITH ANNUAL REPORT

Academic Year.....

[illegible]

**Seal & Signature of the Principal
of Institution**

**Seal & Signature of the President/Secretary/
Manager of the Society/Trust**



Annexure-VI

DETAILS OF TEACHERS

[illegible]



- I) Financial assistance for construction/expansion of School belonging to educationally backward minorities.
- II) Financial assistance for purchase of Science/Computer lab equipments/furniture for institutions belonging to educationally backward minorities.
- III) Financial assistance for construction/Expansion and purchase of equipments/machine/furniture Vocational Training Centre/ITI/Polytechnic belonging to educationally backward minorities,
- IV) Financial assistance for construction of Hostel building in the institutions belonging to educationally backward minorities,
- (v) Financial assistance for construction/Expansion of D.Ed / B.Ed. College belonging to educationally backward minorities,
- VI) Maulana Azad National Scholarship for Girls belonging to National Minorities.



Part-II

Area Development





Prime Minister's New 15 Point Programme for Minorities

The Prime Minister's New 15 Point Programme for the welfare of minorities is an overarching programme covering many flagship/important schemes of other Ministries/Departments. This Programme aims to ensure that the benefits of these flagship schemes/programmes of Government of India flow equitably to the minorities. Wherever possible, 15% of outlays and targets under schemes/programmes of various Ministries/Departments are earmarked for the minorities. The programme envisages allocation of certain proportion of development projects in minority concentration areas. The programme covers the districts/sub-district units having "Substantial minority population", i.e. where at least 25% of the total population of that unit belongs to minority communities.

• Objectives

- A. Enhancing opportunities for education;
- B. Ensuring an equitable share for minorities in economic activities and employment, through existing and new schemes, enhanced credit support for self-employment, and recruitment to State and Central Government jobs;
- C. Improving living conditions of minorities by ensuring an appropriate share for them in infrastructure development schemes; and
- D. Prevention and control of communal disharmony and violence.

(A) Enhancing opportunities for Education – Following flagship programmes/schemes of other Ministries/Departments are covered under this segment at present:

(i) Equitable availability of ICDS Services:

The Integrated Child Development Services (ICDS) Scheme is aimed at holistic development of children and pregnant/lactating mothers from disadvantaged sections, by providing services through Anganwadi Centres such as supplementary nutrition, immunization, health check-up, referral services, pre-school and non-formal education. A certain percentage of the ICDS projects and Anganwadi Centres are located in blocks/villages with a substantial population of minority communities to ensure that the benefits of this scheme are equitably available to such communities also.

(ii) Improving access to School Education:

Under the scheme of Sarva Shiksha Abhiyan, Kasturba Gandhi Balika Vidyalaya



Scheme, and other similar Government schemes, it is ensured that a certain percentage of all such schools are located in villages/localities having a substantial population of minority communities.

(iii) Greater resources for teaching Urdu:

Central assistance is provided for recruitment and posting of Urdu language teachers in primary and upper primary schools that serve a population in which at least one-fourth belong to that language group.

(iv) Modernizing Madarsa Education:

The Central Plan Scheme of Area Intensive and Madarsa Modernization Programme provides basic educational infrastructure in areas of concentration of educationally backward minorities and resources for the modernization of Madarsa education. Keeping in view the importance of addressing this need, this programme is substantially strengthened and implemented effectively.

(v) Scholarships for meritorious students from minority communities:

Schemes for pre-matric and post-matric scholarships for students from minority communities have been formulated and implemented.

(vi) Improving educational infrastructure through the Maulana Azad Education Foundation

The Government provides all possible assistance to Maulana Azad Education Foundation (MAEF) to strengthen and enable it to expand its activities more effectively.

(B) Equitable Share in Economic Activities and Employment - Following flagship programmes/schemes of other Ministries/Departments are covered under this segment at present:

(i) Self-Employment and Wage Employment for the poor:

(a) The Swarnjayanti Gram Swarojgar Yojana (SGSY) which has been renamed as Aajeevika, the primary self-employment programme for rural areas, has the objective of bringing assisted poor rural families above the poverty line by providing them income generating assets through a mix of bank credit and Government subsidy. A certain percentage (at least 15%) of the physical targets under the SGSY is earmarked for beneficiaries belonging to the minority communities living below the poverty line in rural areas.

(b) The Swarn Jayanti Shahari Rozgar Yojana (SJSRY) consists of two major components namely, the Urban Self-Employment Programme (USEP) and the Urban Wage Employment Programme (UWEP). A certain percentage (at least



15%) of the physical and financial targets under USEP and UWEP is earmarked to benefit people below the poverty line from the minority communities.

(ii) Upgradation of skills through technical training:

A very large proportion of the population of minority communities is engaged in low-level technical work or earns its living as handicraftsmen. Provision of technical training to such people would upgrade their skills and earning capability. Therefore, a certain proportion of all existing ITIs to be upgraded to 'Centres of Excellence' will be selected on the same basis.

(iii) Enhanced credit support for economic activities:

(a) The National Minorities Development & Finance Corporation (NMDFC) was set up in 1994 with the objective of promoting economic development activities among the minority communities. The Government is committed to strengthen the NMDFC by providing it greater equity support to enable it to fully achieve its objectives.

(b) Bank credit is essential for creation and sustenance of self-employment initiatives. A target of 40% of net bank credit for priority sector lending has been fixed for domestic banks. The priority sector includes, inter alia, agricultural loans, loans to small-scale industries & small business, loans to retail trade, professional and self-employed persons, education loans, housing loans and micro-credit. It is ensured that at least 15% of the priority sector lending in all categories is targeted for the minority communities.

(iv) Recruitment in State and Central Services:

(a) In the recruitment of police personnel, State Governments have been advised to give special consideration to minorities.

(b) Large scale employment opportunities are provided by the Railways, Nationalized Banks, Central Police Forces and public sector enterprises. In these cases also, the concerned departments have been advised to ensure that special consideration is given to recruitment from minority communities.

(c) An exclusive scheme has been launched for candidates belonging to minority communities to provide coaching in government institutions as well as private coaching institutes with credibility.

(C) Improving the conditions of living of minorities -Following flagship programmes/schemes of other Ministries/Departments are covered under this segment at present:



(i) Equitable share in rural housing scheme:

The Indira Awaas Yojana (IAY) provides financial assistance for shelter to the rural poor living below the poverty line. A certain percentage of the physical and financial targets under IAY is earmarked for poor beneficiaries from minority communities living in rural areas.

(ii) Improvement in condition of slums inhabited by minority communities:

Under the schemes of Integrated Housing & Slum Development Programme (IHSDP) and a scheme component of Jawaharlal Nehru National Urban Renewal Mission (JNNURM), the Central Government provides assistance to States/UTs for development of urban slums and provision of infrastructure. It is ensured that the benefits of these programmes flow equitably to members of the minority communities and to cities/slums, predominantly inhabited by minority communities.

(D) Prevention and Control of Communal Riots

(i) Prevention of communal incidents:

In the areas, which have been identified as communally sensitive and riot prone, district and police officials of the highest known efficiency, impartiality and secular record must be posted. In such areas and even elsewhere, the prevention of communal tension should be one of the primary duties of the Administration.

(ii) Prosecution for communal offences:

Severe action should be taken against all those who incite communal tension or take part in violence. Special court or courts specifically earmarked to try communal offences should be set up so that offenders are brought to book speedily.

(iii) Rehabilitation of victims of communal riots:

Victims of communal riots should be given immediate relief and provided prompt and adequate financial assistance for their rehabilitation.

- **Target Groups**

Target groups under this programme include notified minorities viz. Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis). In States/UTs viz. Jammu & Kashmir, Punjab, Meghalaya, Mizoram, Nagaland and Lakshadweep, where one of the notified minority communities is, in fact, in majority, the earmarking of physical/financial targets under different schemes is only for the other notified minorities.



• **Ministries/Departments whose Schemes/Programes are covered:**

At present, development schemes/programmes of total 11 Ministries/Departments are covered as below:

Sl. No.	Name of Implementing Ministry/ Department	Name of Scheme/ Programme covered	Remarks
1	Ministry of Minority Affairs	Pre-Matric Scholarship	Schemes are exclusively for Notified Minorities.
		Post-Matric Scholarship	
		Merit-cum-Means Scholarship	
		Maulana Azad National Fellowship	
		Schemes of Maulana Azad Education Foundation (MAEF) for promotion of education	
		Free Coaching and Allied scheme	
		Loan schemes of National Minority Development & Finance Corporation (NMDFC)	
2	Ministry of Human Resource Development, Department of School Education & Literacy	Sarva Shiksha Abhiyan	This Scheme is amenable to earmarking for minorities.
		<ul style="list-style-type: none"> • Scheme for Providing Quality Education in Madarsa (SPQEM) • Scheme for Infrastructure Development of Minority Institutions (IDMI) • Greater resources for teaching of Urdu 	These are Special initiatives.
3	Ministry of Women & Child Development.	Integrated Child Development Services (ICDS) Scheme providing services through Anganwadi Centres	This Scheme is amenable to earmarking for minorities.
4	Ministry of Rural Development.	Swarnjayanti Gram Swarojgar Yojana (renamed as Aajeevika)	These Schemes are amenable to earmarking for minorities.
		Indira Awaas Yojana (IAY)	



Sl. No.	Name of Implementing Ministry/ Department	Name of Scheme/rogramme covered	Remarks
5	Ministry of Housing & Urban Poverty Alleviation (HUPA).	Swarn Jayanti Shahari Rojgar Yojana (SJSRY)	This Scheme is amenable to earmarking for minorities.
		<ul style="list-style-type: none"> Basic Services for Urban Poor (BSUP) Integrated Housing and Slum Development Programme (IHSDP) 	Only flow of funds /Benefits in minority concentration areas monitored.
6	Ministry of Labour & Employment.	Industrial Training Institutes (ITIs)	This Scheme is amenable to earmarking for minorities.
7	Ministry of Finance (Department of Financial Services).	Bank credit under priority sector lending	This Scheme is amenable to earmarking for minorities.
8	Ministry of Urban Development.	<ul style="list-style-type: none"> Urban Infrastructure and Governance (UIG) Urban Infrastructure Development Scheme for Small and Medium Towns (UIDSSMT) 	Flow of Funds / Benefits in minority concentration areas monitored.
9	Ministry of Drinking Water & Sanitation.	National Rural Drinking Water Programme (NRDWP)	Flow of Funds / Benefits in minority concentration areas monitored.
10	Department of Personnel & Training (DoPT).	Revised guidelines dated 8 th January, 2007 for giving special consideration for recruitment of minorities.	It is an Special initiative .
11	Ministry of Home Affairs.	Revised guidelines on Communal Harmony dated July, 2008	It is an Special initiative .



Monitoring Mechanism: For ensuring the flow of benefits to minorities, three tier monitoring mechanism is followed as below:

S. No.	Level	Brief Mechanism
1	Central	<ul style="list-style-type: none">Progress monitored on quarterly basis by Ministry of Minority Affairs (MoMA) under Secretary (Minority Affairs) with Nodal Officers of various Ministries/DepartmentsCommittee of Secretaries (CoS) reviews the progress on half yearly basis.Thereafter, the progress is also reported to the Union Cabinet.
2	State	<ul style="list-style-type: none">Monitoring at State level is done by a State Level Committee (SLC) under Chief SecretarySLC includes two Members of Parliament (MP), one from Lok Sabha and one from Rajya Sabha representing the State, nominated by the Central Government and two MLAs nominated by the State Government.One of the members included in the SLC from Lok Sabha and Legislative Assembly should be elected from any of the minority concentration district in those States.SLC meets once every quarter and sends quarterly progress reports to the MoMA.
3	District	<ul style="list-style-type: none">Monitoring at District level is done by a District Level Committee (DLC) under District Collector.DLC includes all MPs and all MLAs from the district.Further, one MP from Rajya Sabha representing the State is nominated by the Central Government.District Collector is required to convene regular meetings of DLC.DLC reports progress to the State Department dealing with Minorities for placing it before the SLC.

- For detailed information on Prime Minister's 15 Point Programme, website of the Ministry www.minorityaffairs.gov.in may be visited. The guidelines of various schemes/programmes of the respective Ministry/Department are applicable.

Multi-sectoral Development Programme (MsDP)

Multi-sectoral Development Programme (MsDP), an area Development Programme, was launched in 2008-09 and implemented in 90 Minority concentration Districts (MCDs) of 20 States/ Union Territories(UTs) during 11th Five Year Plan. The programme has been restructured to sharpen the focus on targeted minorities by making Minority Concentration Blocks (MCBs), having substantial population of minority, as unit area of planning instead of MCDs. The coverage of programme has been expanded to other deserving minority concentration areas like towns/ cities. The programme is being implemented in 710 Minority Concentration Blocks (MCBs) and 66 Minority Concentration Towns (MCTs) falling in 196 backward districts of 26 States/ UTs during 12th Five Year Plan (2012-17). A list of identified MCBs and MCTs is at Annexure.

This Area Development programme aims at improving the socio-economic infrastructure and basic amenities for improving the quality of life of people and reducing imbalances in the MCDs. Priority for location of social and economic infrastructure have been given to villages/ blocks/locality having a substantial population of minority community so as to reach the benefit of the programme to the minorities of which the Muslims constitute the largest component. As this is an Area Development Programme, there is no separate allocation for different minority communities. Rather, there is an allocation for the area as a whole.

Both the gap filling and the non-gap filling projects can be undertaken by MsDP. The projects taken up under the programme relate to provision of better infrastructure for education, sanitation, pucca housing, drinking water and electricity supply besides beneficiary oriented schemes for creating income generating activities. Absolutely critical infrastructure linkage like connecting roads, basic health infrastructure, ICDS centers, skill development and marketing facilities required for improving living conditions and income generating activities and catalyzing the growth process would also be eligible for inclusion in the plan.

While preparing the Plan for MsDP, the State Governments/UT Administrations would give priority to education, health and skill development including skill training to the minorities. At least 10% of the allocation given to the State would be earmarked for the



activities related to skill training to minority youth. Further, to facilitate and motivate education amongst girls of minority communities, free bicycles can be given to the minority girl students of class 9th under MsDP. The students should have passed prescribed examination of Class 8 and continue the studies in class 9 and belong to the family "Below Poverty Line".

- **Salient Features of Restructured MsDP under implementation during 12th Five Year Plan:**

- a) Minority Concentration Block as the unit area of planning.
- b) Expansion of Programme to other deserving areas like Minority Concentration Towns/ Cities and clusters of villages.
- c) Constitution of Block Level Committee to ensure grass root level planning and involvement of members of Panchayati Raj institutions.
- d) Delegation of powers to approve project up to Rs. 10 crores to States to expedite the approval process.
- e) Engagement of Block Level Facilitator.
- f) Introduction of independent monitoring system and social audit.
- g) Concurrent Baseline Survey.

- **Achievements during 11th Five Year Plan**

Out of total allocation of Rs. 3780 crore for this programme for the 11th Five Year Plan, projects for Rs. 3733.90 crore were approved and Rs. 2935.29 crore was released by 31st March, 2012 to the States/UTs for implementation of the programme. The total number of projects taken up under MsDP during 11th Five Year Plan include Indira Awas Yojana (IAY) houses -301221, Health centres- 2537, Anganwadi centres -27595, Drinking Water supply -35775, Additional class rooms – 13508, School Building – 660, Industrial Training Institutes -72, Polytechnic Institutes – 31, Solar lantern/ solar light – 30314 and Hostels – 334.

For the 12th Five Year Plan (2012-17), Rs.5775 Crore have been earmarked under MsDP. Till September 2013, projects worth Rs.1758 Crore have been approved. The number of projects taken up under MsDP include IAY houses -29885, Health centres- 481, Anganwadi centres -5269, Drinking Water supply - 17704, Additional class rooms – 4625, School Building – 40, Industrial training institutes - 41, Polytechnic institutes – 13, and hostels – 228.



**State/District-wise list of blocks and towns to be covered for
implementation of MsDP during 12th Five Year Plan**

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
1	Andaman & Nicobar	Nicobars	Car Nicobar	
			Nancowry	
	Sub-total	1	2	
2	Andhra Pradesh	Medak	Nyalkal	
			Zahirabad	
			Kohir	
		Cuddapah	Rayachoti	
				Proddatur (M)
				Rayachoti (CT)
		Kumool	Nandikotkur	
			Sirvel	
			Atmakur	
			Chagalamarri	
				Adoni (M)
				Guntakal (M)
		Nizamabad	Ranjal	
			Yedpalle	
				Nizamabad (M)
				Bodhan (M)
		Adilabad		Adilabad (M)
				Kagaznagar (M)
		Rangareddi		Rajendranagar (M)
				Tandur (M)
		Guntur		Narasaraopet (M)
		Anantapur		Kadiri (M)
	Sub-total	8	10	12
3	Arunachal Pradesh	Tawang	Lumla	
			Tawang	
			Mukto	
		West Kameng	Nafra Buragaon	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Dirang	
			Kalaktang	
		East Kameng	Seppa	
			Pakke Kessang	
		Papum Pare	Doimukh-Kimin	
			Sagalee	
		Lower Subansiri	Chambang	
			Yachuli	
			Palin	
		W. Siang	Mechuka	
			Kaying-Payum	
			Basar	
			Gensi	
		U. Siang	Tuting	
		Lohit	Namsai	
		Changlang	Nampong-Manmao	
			Khagam-Miao	
			Bordumsa-Diyun	
		Tirap	Namsang	
			Niausa	
			Pangchao-Wakka	
		East Siang	Ramle Bango	
	Sub-total	11	26	
4	Assam	Kakrajhar	Datoma	
			Kachugaon	
			Hatidhura	
			Gossaigaon	
			Sidli-Chirang Pt.	
		Dhubri	Agamoni	
			Golokganj	
			Rupsi Pt.	
			Gauripur	
			Dabitola	
Birshingjarua				



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Mahamaya	
			Nayeralga	
			Bilasipara	
			Chapar-Salkocha	
			Jamadarhat	
			South Salmara	
			Fekamari	
			Mankachar	
		Goalpara	Kushdhawa	
			Jaleswar	
			Lakhipur	
			Kharmuja	
			Balijana	
			Krishnai	
			Matia	
			Dudhnai	
		Bongaigeon	Sidli-Chirang Pt.	
			Baitamari	
			Srijangram	
			Tapatari	
			Manikpur	
		Barpeta	Gabardhana	
			Chakchaka	
			Rupsi Pt.	
			Mandia	
			Chenga	
			Gumafulbari	
			Bhawanipur	
			Pakabetbari	
			Barpeta	
			Sarukhetri	
		Kamrup	Bihdia-Jajikona	
			Bezera	
			Rangia	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Hajo	
			Goroimari	
			Bangaon	
			Chamaria	
		Nalbari	Barigog-Banbhag	
			Madhupur	
			Barkhetri	
		Darrang	Udalguri	
			Sipajhar	
			Pub-Mangaldai	
			Kalaigaon	
			Bechimari	
			Dolgaon- Sialmari	
			Rowta	
		Marigaon	Bhurbandha	
			Mayang	
			Laharighat	
			Mairabari Pt.	
			Kapili Pt.	
		Nagaon	Pachim-Kaliabor	
			Pakhimaria	
			Raha	
			Bajiagaon	
			Laokhowa	
			Mairabari Pt.	
			Batadrawa	
			Juria	
			Rupahi	
			Khagarijan	
			Kathiatoli	
			Binnakandi	
			Jugijan	
			Dhal Pukhuri	
			Udali	
			Lumding	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Sonitpur	Chatia	
			Dhekiajuli	
			Gabharu	
			Barchala	
			Balipara	
			Bishewnath	
		Lakhimpur	Lakhimpur	
			Karunabari	
			Nowboicha	
				North Lakhimpur(MB)
		Karbi Anglang	Bokajan	
			Nilip	
		N.C.Hills	New Sangbar	
			Harangajao	
			Jatinga Valley	
		Cachar	Katigorah	
			Salchapra	
			Barkhola	
			Kalain	
			Silchar	
			Udarbond	
			Sonai	
			Narshingpur	
			Palanghat	
			Baskandi	
			Lakhipur	
			Binnakandi	
		Karimganj	North Karimgani	
			South Karimganj	
			Badarpur	
			Patherkandi	
			Lowairpoa	
			Ramkrishna Nagar	
			Dullavcherra	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Hailakandi	Algapur	
			Hailakandi	
			Lala	
			Katlicherra	
			South Hailakandi	
	Sub-total	17	118	1
5	Bihar	West Champaran	Mainatanr	
			Narkatiaganj	
			Lauriya	
			Sikta	
		Sitamarhi	Bairgania	
			Bokhara	
			Parihar	
			Bajpatti	
			Pupri	
			Nanpur	
		Madhubani	Kaluahi	
			Madhubani	
			Bisfi	
				Madhubani (M)
		Supsual	Basantpur	Supaual(M)
		Araria	Narpatganj	
			Raniganj	
			Forbesganj	
			Araria	
			Sikti	
			Palasi	
			Jokihat	
		Kishanganj	Terhagachh	
			Dighalbank	
			Thakurganj	
			Pothia	
			Bahadurganj	
			Kochadhamin	
			Kishanganj	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Purnia	Krityanand Nagar	
			Purnia East	
			Kasba	
			Srinagar	
			Jalalgarh	
			Amour	
			Baisa	
			Baisi	
			Dagarua	
		Katihar	Falka	
			Korha	
			Hasangani	
			Kadwa	
			Bairampur	
			Barsoi	
			Azamnagar	
			Pranpur	
			Katihar	
			Mansahi	
			Barari	
			Manihari	
			Amdabad	
		Darbhanga	Darbhanga	
			Manigachhi	
			Alinagar	
			Hayeghat	
			Jale	
			Singhwara	
			Keotiranway	
			Kiratpur	
			Gora Bauram	
		Gopalganj	Uchkagaon	
			Manjha	
			Thawe	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Siwan	Hasanpura	
			Hussainganj	
			Barharia	
				Siwan (M)
		Bhagalpur	Sonhaura	
			Jagdishpur	Bhagalpur (M Corp)
		Banka	Dhuraiya	
		Vaishali	Chehra Kalan	
		Samastipur	Tajpur	
		Purba Champaran	Adapur	
			Ramgarhwa	
			Banjaria	
			Narkatia	
			Dhaka	
		Nalanda		Bihar (M)
		Patna		Phulwari Sharif (NA)
		Rohtas		Sasarm (M)
		Nawada		Nawada (M)
	Sub-total	20	75	8
6	Chhattisgarh	Jashpur	Kansabel	
			Duldula	
			Manora	
			Jashpurnagar	
			Kunkuri	
	Sub-total	1	6	
7	Delhi	North East Delhi	North East	
	Sub-total	1	1	
8	Gujarat	Kachchh	Lakhpatt	
			Bhuj	
			Abdasa	
			Gandhidham	
	Sub-total	1	4	
9	Haryana	Kaithal	Guhla	
		Fatehabad	Tohana	
			Ratia	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Sirsa	Dabwali	
			Odhan	
			Baragudha	
			Ellenabad	
		Gurgaon + Mewat	Taoru	
			Nuh	
			Nagina	
			Ferozepur Jhirka	
			Punahana	
		Faridabad	Hathin	
		Yamunanagar	Sadaura	
			Chhachhrauli	
	Sub-total	6	15	
	Jammu & Kashmir	Leh (Ladakh)	Nobra	
			Leh	
			Khalsi	
			Nyoma	
			Kharoa	
			Durbuk	
		Rajauri	Nowshera	
	Sub-total	2	7	
11	Jharkhand	Palamu	Mahuadanr	
		Giridih	Dhanwar	
			Gande	
			-	Giridih (M)
		Deaghar	Palojori	
			Madhupur	
			Karon	
		Godda	Pathargama	
			Mahagama	
		Sahibganj	Barhait	
			Sahibganj	
			Mandro	
			Rajmahal	
			Udhwa	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Pathna	
			Barharwa	
		Pakaur	Litipara	
			Hiranpur	
			Pakaur	
			Maheshpur	
		Dumka	Shikaripara	
			Narayanpur	
		Ranchi	Kanke	
			Chanho	
			Bero	
			Mandar	
			Torpa	
			Rania	
			Murhu	
		Lohardaga	Kuru	
		Gumia	Kamdara	
			Basia	
			Chainpur	
			Dumri	
			Raidih	
			Simdega	
			Kurdeg	
			Bolba	
			Thethaitangar	
			Kolebira	
			Jaldega	
			Bano	
		Garhwa	Garhwa	
		Hazaribag	Katkamsandi	
		Dhanbad	Gobindpur	
				Bhuli (CT)
				Jharia (NA)
				Jorapakhar (CT)
	Sub-total	13	44	4



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
17	Meghalaya	West Garo Hills	Zikzak	
			Selsella	
	Sub-total	1	2	
18	Mizoram	Mamit	West Phaileng	
		Lawngtlai	Lawngtlai	
			Chawngte	
	Sub-total	2	3	
19	Odisha	Sundargarh	Balisankara	
			Gurundia	
			Subdega	
			Kutra	
			Kuanrmunda	
			Nuagaon	
			Rajagangapur	
			Villages not classified (Exact name of the block will be ascertain from State Govt.)	
		Gajapati	R. Udaygiri	
			Mohana	
			Nuagada	
			Guma	
			Villages not classified (Exact name of the block will be ascertain from State Govt.)	
		Kandhamal	Kotagarh	
			Daringbadi	
			Villages not classified (Exact name of the block will ne ascenain from State Govt.)	
		Rayagada	Chandrapur	
			Gunupur	
		Bhadrak		Bhadrak (M)
	Sub-total	5	19	1



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
20	Punjab	Sangrur	Malerkotla-I	
			Malerkotla-II	
		Gurdaspur	Dhariwal	
			Gurdaspur	
			Kalanaur	
			Dera Babe Nanak	
	Sub-total	2	6	
21	Rajasthan	Hanumangarh	Hanumangarh	
		Alwar	Lachhmangarh	
			Kishangarh Bas	
			Tijara	
			Ramgarh	
		Bharatpur	Kaman Nagar	
		Jaisalmer	Sam	
			Sankra	
		Barmer	Chohtan	
		Sawai Madhopur	-	Gangapur City(M)
		Nagaur		Makrana(M)
		Tonk		Tonk MCI
	Sub-total	8	10	3
22	Sikkim	North	Mangan	
			Chungthang	
	Sub-total	1	2	
23	Tripura	West Tripura	Melaghar	
			Boxanagar	
			Kathalia	
		South Tripura	Karbuk	
			Rupaichhari	
		Dhalai	Dumburnagar	
			Chhamanu	
		North Tripura	Dasda	
			Gournagar	
			Kadamtala	
			Pencharthal	
			Jampuli hills	
	Sub-total	4	12	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
24	Uttar Pradesh	Saharanpur	Nagal	
			Sadauli Qadeem	
			Muzaffarabad	
			Puwarka	
			Ballia Kheri	
			Sarsawan	
			Gangoh	
			Deoband	
			Forest Villages	
		Muzaffar Nagar	Un	
			Kandhla	
			Kairana	
			Thana Bhawan	
			Chnrthawal	
			Purkazi	
			Muzaffarnagar	
			Baghara	
			Budhana	
			Shahpur	
			Morna	
			Jansath	
		Bijnor	Mohammedpur Deomal	
			Najibabad	
			Kiratpur	
			Haldaur (Khari Jhalu)	
			Kotwali	
			Afzalgarh (Kasimpur Garhi)	
			Nehtaur	
			Allahpur	
			Budhanpur Seohara	
			Jalilpur	
			Noorpur	
			Forest Villages	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Moradabad	Bilari	
			Panwasa	
			Thakurdwara	
			Dilari	
			Chhajlet	
			Bhagatpur Tanda	
			Moradabad	
			Munda Pandey	
			Dingarpur	
			Asmauli	
			Sambhal	
		Rampur	Suar	
			Bilaspur	
			Saidnagar	
			Chamraua	
			Shahabad	
			Forest Villages	
		Jyotiba Phule Nagar	Dhanaura	
			Amroha	
			Asmauli	
			Joya	
			Gajraula	
		Meerut	Janikhurd	
			Raipura	
			Sarurpur Khurd	
			Parikshitgarh	
			Machra	
			Meerut	
			Kharkhoda	
		Ghaziabad	Bhojpur	
			Hapur	
			Garh Mukteshwar	
			Razapur	
			Dhaulana	
			Simbhawali	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Bareilly	Fatehgani Pashchim	
			Baheri	
			Shergarh	
			Richha	
			Bhajipura	
			Bithrichainpur	
			Nawabganj	
		Barabanki	Fatehpur	
			Sirauli Gauspur	
			Masauli	
		Faizabad	Mavai	
			Puredalai	
		Sultanpur	Kurwar	
			Singhpur	
			Shukul Bazar	
			Jagdishpur	
			Dubey Pur	
		Bahraich	Huzoorpur	
			Nawabganj	
			Balaha	
			Risia	
			Chitaura	
			Tajwapur	
			Phakharpur	
			Kaisargani	
			Jarwal	
		Shrawasti	Hariharpur Rani	
			Jamunaha	
			Sirsiya	
		Balrampur	Tulsipur	
			Gesari	
			Pachperwa	
			Shri Dutt Ganj	
			Utraula	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Gaindas Buzurg	
			Rehra Bazar	
		Gonda	Itia Thok	
			Muihana	
			Haldharmau	
			Babhanjot	
		Siddharth Nagar	Shoharatgarh	
			Naugarh	
			Mithwal	
			Bhanwapur	
			Barhni Bazar	
			Birdpur	
			Itwa	
			Khuniyaon	
			Doariyaganj	
		Sant Kabir Nagar	Sotha	
			Baghauli	
			Semarlyawan	
		Azamgarh	Sathiyaon	
			Mohammadpur	
			Mirzapur	
				Mubarakpur (MB)
		Bulandshahar	Gulaothi	
			Bulandshahr	
		Rae Bareli	Singhpur	
			Bahadurpur	
		Baghpat	Chhaprauli	
			Pilana	
		Sitapur	Laharpur	
			Biswan	
			Mahmudabad	
				Laharpur(MB)
		Badaun	Dahgavan	
			Qadar Chowk	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Bareilly	Fatehgani Pashchim	
			Baheri	
			Shergarh	
			Richha	
			Bhajipura	
			Bithrichainpur	
			Nawabganj	
		Barabanki	Fatehpur	
			Sirauli Gauspur	
			Masauli	
		Faizabad	Mavai	
			Puredalai	
		Sultanpur	Kurwar	
			Singhpur	
			Shukul Bazar	
			Jagdishpur	
			Dubey Pur	
		Bahraich	Huzoorpur	
			Nawabganj	
			Balaha	
			Risia	
			Chitaura	
			Tajwapur	
			Phakharpur	
			Kaisargani	
			Jarwal	
		Shrawasti	Hariharpur Rani	
			Jamunaha	
			Sirsiya	
		Balrampur	Tulsipur	
			Gesari	
			Pachperwa	
			Shri Dutt Ganj	
			Utraula	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Gaindas Buzurg	
			Rehra Bazar	
		Gonda	Itia Thok	
			Muihana	
			Haldharmau	
			Babhanjot	
		Siddharth Nagar	Shoharatgarh	
			Naugarh	
			Mithwal	
			Bhanwapur	
			Barhni Bazar	
			Birdpur	
			Itwa	
			Khuniyaon	
			Doariyaganj	
		Sant Kabir Nagar	Sotha	
			Baghauri	
			Semariyawar	
		Azamgarh	Sathiyawar	
			Mohammadpur	
			Mirzapur	
				Mubarakpur (MB)
		Bulandshahar	Gulaothi	
			Bulandshahr	
		Rae Bareilly	Singhpur	
			Bahadurpur	
		Baghpat	Chhaprauli	
			Pilana	
		Sitapur	Laharpur	
			Biswan	
			Mahmudabad	
				Laharpur(MB)
		Badaun	Dahgawan	
			Qadar Chowk	



S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Basti	Ramnagar	
		Etah	Ganj Dundwara	
		Shahjahanpur	Khutar	
		Kheri	Kumbhigola Bankeyganj Phoolbehar	
		Ghazipur	Bhadauria	
		Maharajganj	Partawal	
		Pilibhit	Amariya Puranpur	
		Gautam Buddh Nagar		Dadri (MB)
		Aligarh		Aligarh(M Corp.)
		Firozabad		Firozabad (MB)
		Hardoi		Shahabad (MB)
		Unnao		Unnao(MB)
		Kannauj		Chhibramau(MB) Kannauj (MB)
		Etawah		Etawah(MB)
		Kanpur Nagar		Kanpur (CB)
		Jalaun		Jalaun (MB) Konch (MB)
		Mahoba		Mahoba (MB)
		Fatehpur		Fatehpur (MB)
		Pratapgarh		Bela Pratapgarh(MB)
		Ambedkar Nagar		Tands (MB)
		Sant Ravidas Nagar		Bhadohi (MB)
		Bhadohi		
	Sub-total	41	144	18
25	Uttarakhand	Garhwal	Forest Villages	
		Uddham Singh Nagar	Forest Villages	
			Rudrapur Jaspur Kashipur	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Bajpur	
			Sitarganj	
		Hardwar	Bhagwanpur	
			Roorkee	
			Narsan	
			Bahadrabad	
			Laksar	
			Forest Villages	
		Dehradun	Vikas Nagar	
	Sub-total	4	14	
26	West Bengal	Darjiling	Gorubathan	
			Jorebunglow	
			Sukiapokhri	
			Kurseong	
			Rangli Rangliot	
			Kalimpong - I	
			Kalimpong - II	
			Phansidewa	
		Koch Behar	Sitai	
			Haldibari	
			Tufanganj	
			Coach Behar - I	
			Dinhata - I	
			Dinhata - II	
			Sitalkuchi	
		Uttar Dinajpur	Chopra	
			Islampur	
			Goalpokhar-I	
			Goalpokhar - II	
			Karandighi	
			Raiganj	
			Hemtabad	
			Itahar	
		Dakshin Dinajpur	Bansihari	
			Tapan	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Kushmundi	
			Gangarampur	
			Kumarganj	
			Harirampur	
		Maldah	Maldah (old)	
			Harishchandrapur - I	
			Harishchandrapur - II	
			Chanchal - I	
			Chanchal - II	
			Ratua - I	
			Ratua - II	
			English Bazar	
			Manikchak	
			Kaliachak - I	
			Kaliachak - II	
			Kaliachak - III	
		Murshidabad	Farakka	
			Samsergan	
			Suti - I	
			Suti - II	
			Raghunathganj - I	
			Raghunathgani - II	
			Lalgola	
			Sagardighi	
			Bhagawangola - I	
			Bhagawangola - II	
			Raninagar - II	
			Jalangi	
			Domkal	
			Raninagar - I	
			Murshidabad Jiaganj	
			Nabagram	
			Khargram	
			Kandi	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Berhampore	
			Hariharpara	
			Nawda	
			Beldanga - I	
			Beldanga - II	
			Bharatpur - II	
			Bharatpur - I	
			Burwan	
		Birbhum	Suri - I	
			Mayureswar - I	
			Labpur	
			Mohammed Bazar	
			Murarai - I	
			Murarai - II	
			Nalhati - I	
			Nalhati - II	
			Rampurhat - I	
			Rampurhat - II	
			Suri-II	
			Nanoor	
			Illambazar	
			Dubrajpur	
		Barddhaman	Katwa-I	
			Purbasthali -II	
			Bhatar	
			Galsi - I	
			Burdwan - I	
			Kalna - I	
			Raina - I	
			Mangolkote	
			Ketugram - I	
			Manteswar	
			Khandaghosh	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
		Nadia	Haringhata	
			Karimpur - I	
			Karimpur-II	
			Tehatta - I	
			Tehatta - II	
			Kaliganj	
			Nakashipara	
			Chhapra	
			Krishnagar - II	
			Nabadwip	
		North twenty four Parganas	Habra - I	
			Sandeskhali - I	
			Swarupnagar	
			Habra - II	
			Amdana	
			Barasat - I	
			Barasat-II	
			Deganga	
			Baduria	
			Basirhat - I	
			Basirhat - II	
			Haroa	
			Rajarhat	
			Minakhan	
			Hasnabad	
		Medinipur	Keshpur	
			Sutahata - I	
			Nandigram-I	
		Haora	Amta - I	
			Jagatballavpur	
			Domjur	
			Sankrail	
			Panchla	
			Uluberia - II	

S.No.	States	District	Name of the blocks/towns with substantial minority population as proposed under MsDP	
			Blocks	Towns
			Uluberia - I	
			Bagnan - I	
		South twenty four Parganas	Kultali	
			Budge Budge - II	
			Thakurpukur Mahestola	
			BudgeBudge-I	
			Bishnupur - I	
			Bishnupur - II	
			Bhangar - I	
			Bhangar - II	
			Canning - I	
			Canning - II	
			Baruipur	
			Magrahat - II	
			Magrahat-I	
			Falta	
			Diamond Harbour - I	
			Diamond Harbour - II	
			Kulpi	
			Mandirbazar	
			Mathurapur - I	
			Jaynagar-I	
			Jaynagar-II	
			Basanti	
		Jalpaiguri	Mal	
			Kalchini	
	Sub-total	14	151	
	Total	196	710	66



Appendix -II

District-wise Abstract of the Plan Proposal for MCBs/Towns/Cities/Cluster under MsDP for 12th Five Year Plan

1. Name of the District and State
2. Name of MCBs/Towns/Clusters covered in the proposal.....
3. Total amount of the Plan proposal being sent

Declaration:

- (I) (a) It has been ensured that all the locations proposed have at least 25% minority population in its catchment area.
(b) If not, proper justification for taking up any such location:
(c) It has been ensured that all the school where ACRs, Labs and Hostels are proposed have at least 25% enrolment of the minority students.
- (ii) The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- (iii) It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.
- (iv) The land for all the construction activities is available.
- (v) The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Government.
- (vi) The plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.
- (vii) The projects of Water Supply Scheme has been approved by the State Level Scheme Sanctioning Committee (SLSSC).

District Magistrate/Collector
(Name, Signature & Seal)

Pr. Secretary/Secretary
(Name, Signature & Seal)

Deptt. of
Govt. of



Blocks/Towns/Clusters-wise details of the Plan Proposal Anaroved by the State Level Committee

S.No	Name of Projects	Gap filling or Non-gap filling projects (If gap Centrally Sponsored Scheme concerned)	No. of Units	Unit Cost	Total Cost	Sharing Ratio	Central Share	State Share	Executing agencies for the projects proposed
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	
(1) Name of the Minority Concentration Block/Town/Cluster									
1									
2									
3									
Sub-Total									
(2) Name of the Minority Concentration Block/Town/Cluster									
1									
2									
3									
Sub-Total									
(3) Name of the Minority Concentration Block/Town/Cluster									
1									
2									
3									
Sub-Total									
(4) Name of the Minority Concentration Block/Town/Cluster									
1									
2									
3									
Sub-Total									
Grand Total									

(Signature of the Chairman of DLC)

Pr. Secretary/Secretary
(Name, Signature & Seal)

15192

**UTILISATION CERTIFICATE**

Name of Project:

Approved financial assistance from MsDP: Rs.....lakhs

Releases made till date (break up in the following order):

Sl. No.	Letter no. & Date	Amount
1	MoMA/ 2013 Dated	Rs. Lakhs
2		

Current release/releases for which the UC is being furnished:

Sl.No.	Letter no.& Date	Amount
1	MoMA/ 2013 Dated	Rs. Lakhs
2		

Certified that out of Rs.....lakhs (in words) made available as assistance under the Multi-sectoral Development Programme sanctioned by Ministry of Minority Affairs during the financial year.....vide letter number MoMA/.....2013 Dated and Rs.....(in words) on account of unspent balance of the previous year, a sum of Rs.....lakhs (in words) has been utilized for the following works:

(Name of the project)

Components/items of works	Amount utilized
a.	
b.	
c.	

Further certified that I have satisfied myself that the conditions on which the assistance from the Multisectoral Development Programme was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

1. Vouchers and Books of Accounts
2. Measurement Books
3. Grant-in-aid/Loan Register
4. Expenditure Register

The balance of Rs. is remaining unutilized as on

Signature by the Department Secretary	Counter Signature by Secretary, department dealing with minority affairs
Name	Name
Date	Date
Place	Place
Office seal	Office seal

Appendix- IV

District-wise quarterly progress report on the implementation of Multi-sectoral Development

Programme (MsDP) - I

Financial Progress

Progress Report for Quarter ending: _____

Name of the District: _____

S. No.	Name of the projects	No. of Units	Unit Cost	Shar- ing Ration	Appro- ved Central Share	Release and Utilization of Fund for Central Share						Appro- ved State Share	Release and Utilization of Fund for Central Share				Utiliza- tion
						1st Install- ment	Utiliza- tion	2nd Install- ment	Utiliza- tion	3rd Install- ment	Utiliza- tion		1st Install- ment	Utiliza- tion	2nd Install- ment	Utiliza- tion	
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	(xi)	(xii)	(xiv)	(xv)	(xvi)	(xvii)	(xix)
(1) Name of the Minority Concentration Block/Town/Cluster																	
Approved by.....(number) Empowered Committee on.....(date)																	
1																	
2																	
3																	
Sub-Total																	
Approved by.....(number) Empowered Committee on.....(date)																	
1																	
2																	
3																	
Sub-Total																	
(2) Name of the Minority Concentration Block/Town/Cluster																	
Approved by.....(number) Empowered Committee on.....(date)																	
1																	
2																	
3																	
Sub-Total																	
Approved by.....(number) Empowered Committee on.....(date)																	
1																	
2																	
3																	
Sub-Total Grand-Total																	



सत्यमेव जयते



District-wise quarterly progress report on the implementation of Multi-sectoral Development Programme (MsDP) - IA (For 11th Plan)

Physical Progress

Progress Report for Quarter ending: _____

Name of the District: _____

Blocks/Towns/Clusters-wise details of the Plan Proposal Anaroved by the State Level Committee							
S.No.	Name of the approved Projects	Total no. of units approved	Number of units Completed	Number of units where Work is in progress	Number of units where work not Started	Expected date of completion of work under column (iv), reasons for delay in r/o work under column (v)	Name of the executing department/ agency
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
(1) Name of the Minority Concentration Block/Town/Cluster Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
(2) Name of the Minority Concentration Block/Town/Cluster Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							

District-wise quarterly progress report on the implementation of Multi-sectoral Development Programme (MsDP) - IA (For 11th Plan)
Financial Progress

Progress Report for Quarter ending: _____

Name of the District: _____

S. No.	Name of the projects	No. of Units	Unit Cost	Shar- ing Ration	Appro- ved Central Share	Release and Utilization of Fund for Central Share				Appro- ved State Share	Release and Utilization of Fund for Central Share				
						1st Installment	Utilization	2nd Installment	Utilization		Total Utilization	1st Installment	Utilization	2nd Installment	Utilization
(i)	*	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	(xi)	(xii)	(xiii)	(xiv)	(xv)
Approved by.....(number) Empowered Committee on.....(date)															
1															
2															
3															
Sub-Total															
Approved by.....(number) Empowered Committee on.....(date)															
1															
2															
3															
Sub-Total															
Approved by.....(number) Empowered Committee on.....(date)															
1															
2															
3															
Sub-Total															
Approved by.....(number) Empowered Committee on.....(date)															
1															
2															
3															
Sub-Total															
Grand-Total															

**District-wise quarterly progress report on the implementation of Multi-sectoral Development
Programme (MsDP) - IA (For 11th Plan)**



Physical Progress

Progress Report for Quarter ending: _____

Name of the District: _____

Blocks/Towns/Clusters-wise details of the Plan Proposal Anaroved by the State Level Committee							
S.No.	Name of the approved Projects	Total no. of units approved	Number of units Completed	Number of units where Work is in progress	Number of units where work not Started	Expected date of completion of work under column (iv), reasons for delay in r/o work under column (v)	Name of the executing department/ agency
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							
Approved by.....(number) Empowered Committee on.....(date)							
1							
2							
3							
Total							



Part-III

Women Empowerment





“Nai Roshni”

Scheme for Leadership Development of Minority Women

Nai Roshni, the scheme for Leadership Development of Minority Women aims to empower and instill confidence in minority women by providing knowledge, tools and techniques for interacting with Government systems, banks and intermediaries at all levels. It is a 100% Central Sector Scheme.

- **Target Groups**

- (a) Target Group includes women belonging to all minorities notified under Section 2 (c) of the National Commission for Minorities Act, 1992 viz. Muslims, Sikhs, Christians, Buddhists and Zoroastrians (Parsis). However, to further strengthen the mosaic of plurality in the society and bring about solidarity and unity through their own efforts to improve their lot, the scheme permits a mix of women from non-minority communities not exceeding 25% of a project proposal. Efforts should be made by the Organization for having a representative mix of women from SCs/STs/OBCs, women with disabilities and other communities under within this 25% group.
- (b) Efforts are also required to be made to persuade Elected Women Representatives (EWRs), from any community, under the Panchayati Raj institutions to be included as a trainee.

- **Implementing organizations**

- (a) Ministry implements the scheme through Non-Governmental Organizations/Trusts/Institutions who are provided financial support for conducting short term training programmes on women specific training modules.
- (b) To get selected for implementation of the programme, the organizations are required to fulfill the mandatory criteria prescribed under the scheme and obtain at least 70% marks.



- **Training Modules**

The training modules cover issues and rights relating to women under the Constitution and various Acts as also opportunities, facilities and services available under the scheme and programmes of the Central and State Governments.

- **Types of Trainings**

- (a) There will be two types of training (a) one in the village/locality i.e. Non-residential (b) in residential training institutes.
- (b) One batch is of 25 trainees.
- (c) The duration of one training is of one week i.e. 6 days.

- **Eligible Women Trainees**

- (a) Although there is no annual income bar, girls/woman from parent or guardian having annual income not exceeding Rs.2.50 lakh from all sources would be given preference.
- (b) Girls/women should be between age group of 18 to 65 years.
- (c) In case of Non-residential trainings, the trainees should be Class-X pass, which is relaxable up to Class V in case of non-availability of Class-X pass trainees. Further, in case of Residential trainings, the trainees should be Class-XII pass, which is relaxable up to Class X in case of non-availability of Class-XII pass trainees.

- **List of Women Trainees**

- (a) Organization selected for carrying out training for leadership development of minority women would have the responsibility to motivate, identify and select women to be trained in accordance with the criteria of the scheme from villages/localities having a substantial minority population.
- (b) The Organizations will involve Head of Gram Panchayat/Municipal Body/ Local Authority for identification/ selection of women trainees and such lists will be duly authenticated by Head of Panchayat / Municipal Body / Local Authority.
- (c) The organization will require to submit list of trainees before start of training.



- **Financial Assistance**

Following financial assistance is admissible under the scheme:

- (a) For one batch of 25 for Non-residential training - Rs. 71,550/- only.
- (b) For one batch of 25 for Residential training - Rs. 221,250/- only.

- **Nurturing and Hand Holding**

- (a) Nurturing and hand holding would be a post-training service to be rendered by the organization for a period not exceeding one year from the beginning of the training programme to women who have undergone leadership development training.
 - (b) The facilitators of organization shall visit the village/locality to assist the empowered women at least once a month during the project period.
 - (c) This is considered critical to the success of the scheme in order to ensure that they are guided and assisted in placing their problems and grievances before the authorities concerned for remedial action as envisaged in the scheme.
- Advertisement for inviting proposals from organizations is published by the Ministry of Minority Affairs in the National/State/Local newspapers in the month of April-May.
 - For detailed guidelines under the scheme, website of the Ministry www.minorityaffairs.gov.in may be visited.





Part-IV

Skill Development



‘सीखो और कमाओ’ “Learn & Earn”

Skill Development of Minorities

This is a new scheme of the Ministry of Minority Affairs which aims to develop skills of minority youths in Modular Employable Skills (MES) and traditional skills and link them with market in order to ensure employment/jobs. This is a 100% New Central Sector Scheme and will be implemented by the Ministry directly through empanelled eligible organizations.

- **Scope of the Scheme**

- (a) The scheme will aim at upgrading the skills of the minority youths in various modern/traditional vocations depending upon their educational qualification, present economic trends and the market potential, which can earn them a suitable employment or make them suitably skilled to go for self employment.
- (b) Ministry of Minority Affairs will take up skill development programme for Modular Employable Skills (MES) which are approved by National Council of Vocational Training (NCVT). The MES courses approved by NCVT include majority of traditional skills being practiced by the minority communities e.g. Embroidery, Chikankari, Zardosi, Patch work, Gem and Jewelry, Weaving, Wooden works, Leather goods, Brass metal works, Glass wares, Carpet etc. Moreover, other courses approved by NCVT may also be taken up in a particular State or region depending on the demand and local market potential. This would help, on one hand to conserve the traditional arts and crafts practiced by minorities and on the other hand empower the minority communities to face the market challenges and avail opportunities.

- **Target Groups**

The scheme will be implemented for the benefit of the 5 (five) notified minority communities under National Commission for Minorities Act 1992 (viz. Muslims, Christians, Sikhs, Buddhists and Parsis). However, in the States/UTs where some other minority communities notified by respective State/UT Governments exist, they may also be considered for the programme but they will not occupy more than 5% of the total seats.



- **Eligible Organizations**

The scheme will be implemented through following Project Implementing Agencies (PIAs):

- a) Societies of the State Governments/UT Administrations registered under Societies Registration Act.
- b) Any private recognized/registered professional institution of repute conducting such skill development courses for at least last three years with established market linkages and placement record.
- c) Any industry or an association of industries like ASSOCHAM, CII, FICCI etc.
- d) Any institution of Central/State Governments including Public Sector Undertakings and Training institutes of Central/ State Governments including Panchayati Raj Training institutions.
- e) Civil Societies (CS)/Non-Governmental Organizations (NGOs) fulfilling mandatory criteria.

Black listed or debarred organizations by any Central/State Ministry/Department will not be eligible.

- **Eligible Trainees/beneficiaries**

- (a) The trainee should belong to minority community.
- (b) The trainee should be between 14-35 years of age.
- (c) The minimum qualification of trainee should be at least Class V pass.

- **Coverage**

- (a) The scheme can be taken up anywhere in the country but preference is given to organizations which aim at developing traditional skills of minorities with ensured market linkages and propose the programme for identified minority concentration districts / blocks / towns/ cluster of villages and the North-Eastern region.
- (b) Priority is also given to promote the traditional skills including arts and crafts practiced by minority communities and establish their linkages with the national and global market.

- **Reservation for Girls**

Minimum 33% seats will be reserved for minority girl/ women candidates.

- **Placement Guarantee**

Priority will be given to organizations who would guarantee 75% overall placement percentage and out of that at least 50% placement should be in organized sector.

- **Components of the Scheme**

The scheme would have two components:

- (a) Placement linked skills training program for Modern Trades.
- (b) Skills Training Program for Traditional Trades/crafts/Art Forms.
- (a) Placement linked Skills Training Programme for Modern trades:
 - (i) The training programmes are to be of minimum 3 months duration.
 - (ii) The training programme must include soft skills training, basic IT training and basic English training.
 - (iii) The focus of this programme is that the training should result in gainful and sustainable employment for the youth.
 - (iv) Each participant will undergo a training based on his/her aptitude and capability to be selected from the options of Sector specific Vocational Skills Program available under this Programme.
 - (v) The skills training must focus on industry readiness and must be compliant with MES guidelines.
 - (vi) The skills training for modern skills must result in minimum of 75% placement and out of that at least 50% placement should be in organized sector.
- (b) Skills Training Programme for Traditional Trades:
 - (I) The Skill Training Programmme would have to be supported by the following activities to ensure that the desired employability outcomes are achieved amongst the trainees.
 - i. Identification and Collectivization of the youth involved in traditional trades into Self Help Groups (SHGs)/ Producer companies. The SHG would have an average of 20 members.



- ii. Provision of skills training to youth to enhance their skills levels (domain training, entrepreneurial training, soft skills, IT Training, English Language training) that would enable the SHG develop a market oriented production model.
 - iii. Provide forward (customer access) and backward linkages (vendor access). These should be clearly established through a Memorandum of Understanding (MoU) arrangement.
 - iv. Assist in development of business plan proposal for submission to various financial institutions including National Minorities Development and Finance Corporation (NMDFC). Raise funds for the SHG through these efforts.
 - v. Assist in hiring of management team for the SHG/ producer company.
- (II) The programmes are to be of minimum 2 months duration and a maximum of 1 year depending upon the selected trade.
- (III) The focus of this programme is that the activities should result in creation of an SHG of skilled youth with access to funds for establishment and operation thereby ensuring income enhancement for the youth.
- (IV) The skills training must focus on industry readiness and must be compliant with Modular Employable Skills (MES) guidelines.

- **Facilities with Organization**

- (a) The organization shall ensure the residential facilities for the outstation trainees (separate for male and female trainees) enrolled in the institute.
- (b) The organization should have sufficient number of class rooms, demonstration facilities, toilets (with separate toilets for females) and infrastructure etc. for conducting quality training.

- **Pattern of Funding**

- (a) Full cost of the approved projects as per prescribed financial norms would be borne by the Ministry.
- (b) An incentive amount of 5% of the project cost will be payable to PIA's who successfully complete the project in time with all conditions met including placements.

- (c) The cost norms for various components of the placement linked skills training programme per beneficiary are as per the table below and cost breakup must separately cover all the components given below:

Cost head	Maximum allowed expenditure (INR)
Rental/Lease expenditure including Computers, tables, chairs, workstations etc.	Maximum Rs 20,000 per candidate
O&M of training centres including rental, electricity, water, generator and other running expenses	
Lunch, Tea and Travel expenses during training	
Training of Trainers and Induction	
Training expenses including salaries of trainers & other resource persons, learning kit, assessment & certification	
MIS website, tracking and other monitoring expenses	
Institutional overheads (Max 10 % of all above)	
Post placement support(to be given to all placed candidates for 2 months after placement) @ 2000 per month	4000
Sub-total	24000
Incentive @ 5 % of all costs excluding Post placement support to be payable to PIA's who successfully complete the project in time with all conditions met	1,000
Total cost	25000

In addition to above, following costs will also be admissible:

- Boarding/Lodging of outstation beneficiary (for whom the organization arranges the residential facility) for three months @ Rs.1500 per month for 3 (three) months. The beneficiary will also be entitled for monthly stipend @ Rs.750 p.m.
 - Monthly stipend for local Non-residential trainees would be Rs.1500 per month.
- (a) The cost norms for various components of the skills training programme for traditional trades are as below:

Cost to Organization will be given @ Rs. 10000/- per trainee per month for Non-residential program and Rs. 13000/- per trainee per month for Residential program which includes as follows: (the organization/institutes will submit calculations on the basis of duration of program (includes SHG formation, training, fund raising, establishing backward and forward linkages and hiring of management team in months)



- (i) Boarding/Lodging of outstation beneficiary (for whom the organization arranges the residential facility) for three months @ Rs.1500 per month. The beneficiary will also be entitled for monthly stipend @ Rs.750 p.m.
 - (ii) Monthly stipend for local Non-residential trainees would be Rs.1500 per month.
 - (iii) Rs. 2000/- per trainee for procurement of raw material etc. as a one time cost.
 - (iv) Monthly remuneration to faculty/supporting staff etc.
 - (v) Other Training Costs.
 - (vi) Testing and certification fees.
- Ministry invites Expression of Interest (EoI) for empanelment of PIAs through an advertisement in newspapers and official website of the Ministry from organizations/institutions.
 - For detailed guidelines under the scheme, PIAs may visit website of the Ministry i.e. www.minorityaffairs.gov.in.
 - Eligible minority youths interested in Skill Development training may visit website of the Ministry i.e. www.minorityaffairs.gov.in for information on empanelled agencies imparting skill development training in their region.

Part-V

Economic Empowerment



Lending Schemes of National Minorities Development and Finance Corporation (NMDFC)

• Term Loans

It is the main activity of NMDFC, which is undertaken through the State Channelising Agencies (SCAs) nominated by the respective State Governments/UT administrations. Loans to individual beneficiaries are provided for self employment income generation projects with a maximum unit cost of Rs. 10.00 Lakh. The pattern of funding envisages 90% of NMDFC share (up to Rs. 9,00,000) and the SCA & beneficiary contribute the remaining 10% with minimum 5% share from the beneficiary. The rate of interest charged from the beneficiary is 6% p.a. on reducing balance method. Assistance under Term Loan Scheme is available for any commercially viable and technically feasible ventures which, for the sake of convenience, are classified into various sectors viz., Agriculture & Allied, Technical Trades, Small Business, Artisans & Traditional Occupations and Transport & Service Sector. The scheme parameters are as given below:-

S.No.	Parameters	Scheme Details
1.	Loan Amount	Up to Rs. 10.00 Lakh
2.	Rate of Interest for beneficiaries	On loan amount - Up to Rs. 50,000/- @5% p.a. - Over Rs. 50,000/- @ 6% p.a.
3.	Rate of Interest for SCAs	3% p.a.
4.	Moratorium period	6 months
5.	Repayment period for beneficiaries	5 years
6.	Repayment period for the SCAs	8 years
7.	Means of Financing NMDFC: SCA: Benef. contribution	90 : 5 : 5
8.	Utilization Period	3 Months



• Micro-Finance

Under the Micro Financing Scheme, micro credit is extended to the members of the Self Help Groups (SHGs), specially the Minority Women scattered in remote villages and urban slums who are not able to take advantage of the formal banking credit as well as the NMDFC programmes through its SCAs. NMDFC is implementing the scheme on the pattern of Grameen Bank of Bangladesh and Rashtriya Mahila Kosh (RMK) under the Department of Women and Child Development, Govt. of India. The beneficiaries are organized into Self Help Groups (SHGs) and encouraged to inculcate habit of regular savings. The scheme envisages micro credit to the poorest among the poor through NGOs of proven bonafide and their network of Self Help Groups (SHGs). It is an informal loan scheme which ensures quick delivery of loan at the door steps of the beneficiaries. The schemes are implemented through the SCAs as well as the NGOs. The scheme parameters are as given below:-

S.No.	Parameters	Scheme Details
1.	Loan Amount	Up to Rs. 50,000/- per member of SHG
2.	Rate of Interest for SCA	1% p.a.
3.	Rate of Interest for NGOs by SCAs	2% p.a. (Margin for SCA 1%)
4.	Rate of Interest for SHGs by NGOs	7% p.a. (Margin for NGO 5%)
5.	Rate of Interest for SHGs by SCAs	7% p.a. (Margin for SCA 6%)
6.	Rate of Interest for Beneficiaries/SHGs	7% p.a.
7.	Rate of Interest for NGOs by NMDFC directly	1% p.a. (Margin for NGO 6% p.a.)
8.	Moratorium period	3 months
9.	Delegated authority to SCA to sanction loan to NGOs/Federation	Limit of Rs.25 Lakh per NGO/ Federation.
10.	Repayment period for the Beneficiaries	3 years
11.	Repayment period for the SCAs/NGOs	4 years / 3 Years
12.	Utilization Period for the SCAs / NGOs	3 Months / 1 Month
13.	Means of Financing NMDFC : SCA : Beneficiary contribution	90 : 5 : 5

• Educational Loan Scheme

The scheme is for the individual beneficiaries and is implemented through the SCAs. The NMDFC extends educational loans with an objective to facilitate job oriented education for the eligible persons belonging to Minorities. Under the scheme a maximum amount of Rs. 10.00 Lakh is available at the rate Rs. 2.00 Lakh p.a. for technical and professional courses of durations not exceeding five years. An amount of Rs.3.00 Lakh is available for short term high skill development courses of duration up to one year. An amount of Rs. 6.00 Lakh is available for Professional Post Graduate Courses with a duration of 3 years @ Rs. 2.00 Lakh per annum. Further, for courses abroad, a maximum amount of Rs.20.00 Lakh is available @ Rs.4.00 Lakh per annum for course duration of maximum 5 years. Funds for this purpose are made available to the SCAs at an interest are of 1% p.a. for on-lending to the beneficiaries at 3% interest p.a. The loan is payable in maximum five years after completion of the course. The scheme parameters are as given below:-

S.No.	Parameters	Scheme Details
1.	Loan Amount	Maximum Loan amount per beneficiary is:-
		<ul style="list-style-type: none"> - Up to Rs.3.00 Lakh for Short Term High Skill Development Courses of one year duration. - Up to Rs.10.00 Lakh for 'Professional & Job Oriented Degree Courses' in India with a maximum duration of 5 years @ Rs. 2.00 Lakh per annum. - Up to Rs.6.00 Lakh for 'Professional Post Graduate Courses' with a maximum duration of 3 years @ Rs.2.00 Lakh per annum. - Up to Rs.20.00 Lakh for 'Courses Abroad' with a maximum duration of 5 years @ Rs. 4.00 Lakh per annum.
2.	Rate of Interest for beneficiaries	3% p.a.
3.	Rate of Interest for SCA	1% p.a.
4.	Moratorium period	6 months after completion of the course or getting a job, whichever is earlier.
5.	Delegated authority to SCA to sanction loan	SCAs are advised to sanction/disburse loan based on ground reality though the restrictions have been removed.
6.	Repayment period for beneficiaries	5 years
7.	Repayment period for the SCA	5 years
8.	Means of Financing NMDFC: SCA: Beneficiary contribution	90 : 5 : 5

Promotional Schemes of NMDFC

• Vocational Training Scheme

The Vocational Training scheme aims at imparting skills in the targeted beneficiaries leading to self/wage employment. NMDFC provides 90% grants for conducting such vocational training programmes through the State Channelising Agencies. The training institutions should be Govt. owned or recognized. Only those implementing organizations/training institutions are selected which can provide at least 80% employment/self employment to the trainees after the training programme. The scheme parameters are as given below:-

S.No.	Parameters	Scheme Details
1.	Training Cost	Up to Rs. 2,000/- per month per trainee
2.	Duration of Training	Up to 6 months
3.	Stipend	Rs.1,000/- per month per trainee.
4.	Means of Financing NMDFC : SCA/Trg. Institute	90 : 10

• Marketing Assistance Programme

NMDFC provides marketing support to the artisans belonging to minorities for undertaking marketing of their products through participation in various National as well as State Level exhibitions through the SCAs. The scheme parameters are as given below:-

Sr.	Parameters	Scheme Revised
1.	Cost for organizing exhibition at SCA level	For A Class cities Rs.20,000/stall For B Class cities Rs.16,000/stall For C Class cities Rs.12,000/stall For D Class cities Rs.10,000/stall All metros are A class cities, All State Capitals other than Metros are B Class cities, District headquarters are C Class cities & others are D Class cities.
2.	TA	2nd class sleeper or ordinary bus fare for 2 persons (on actuals)

3.	DA artisan/SHG.	Rs.500/- per person for 2 persons representing each
4	Participants	Artisans/Individual beneficiary (2 beneficiaries per stall); preference would be given to SHGs having 10-15 members; Stalls would be allocated in the ratio of 2:1:: SHGs: Artisans/ individual beneficiaries.
5.	Max. Stalls in Exhibition	10-40 Nos.
6.	Duration of exhibition	Normally 2 weeks
7.	Means of Financing NMDFC: SCAs/NGOs	90% : 10%

• **Mahila Samridhi Yojana**

A unique scheme linking Micro credit with the training to the women members to be formed in to SHGs in women-friendly trades such as tailoring, cutting and embroidery etc. has been launched by NMDFC. The scheme is being implemented through the State Channelising Agencies of NMDFC as well as NGOs. The maximum duration of the training is of six months with maximum training expenses of Rs. 1500 p.m. per trainee. During the training a stipend of Rs. 1000 is also paid to the trainees. The training cost and stipend are borne by NMDFC as grant. After the training, need based micro credit subject to a maximum of Rs. 50,000, is made available to each member of SHG, so formed at an interest rate of 7% p.a.

• **Assistance for Design Development/Skill Up- gradation**

Craft persons may require exposure to new designs and training to upgrade their skill to meet this challenge. NMDFC welcomes proposal from SCAs as well as NGOs for organizing design development/skill development training programmes for the craft persons of minority communities. After due appraisal depending upon the merit of the proposals, NMDFC provides grant for organizing such programmes.

Please contact NMDFC on telephone: 011-22441442-44 and visit website: www.nmdfc.org



Computerization of Wakf Records

In order to streamline record keeping, introduce transparency and to computerize the various functions/processes of the Wakf Boards of various States and Union Territories and to develop a single web based centralized application, the Ministry of Minority Affairs launched the scheme for the computerization of the records of State Wakf Boards in December, 2009.

• Objectives

- (a) Survey and cross checking of Wakf data from data bases maintained at the State level, such as by Revenue Departments etc.
- (b) Creation of a centralized and web-enabled database for use by various stake holders.
- (c) Properties Registration Management, Muttawalli Returns Management, Leasing of Properties Management, Litigations Tracking Management, and Documents Archiving & Retrieval Management.
- (d) GIS of Wakf Properties to develop coordination to prevent encroachment.
- (e) Funds Management to Mosques, Durgah, Kabristan etc.
- (f) Loan Management for Development of Urban Wakf properties.
- (g) Ensuring timely detection of reports on encroachment of Wakf properties.
- (h) Digitization of all the manual records, deeds and legal documents.
- (i) Standardization and automation of Wakf registers.
- (j) Computerization of other peripheral activities of the State Wakf Boards (Pay & Accounts, Establishment, Administration, CR etc.)

• Coverage

All the 30 State Wakf Boards and Central Wakf Council are covered.

• Assistance

Grant-in-aid is provided to the State Wakf Boards for:



- (a) setting up Central Computing Facilities (CCF);
- (b) payment for manpower engaged for technical assistance;
- (c) creation of Meta Data for Wakf records;
- (d) Digitization of Wakf records; etc.

The scheme provides one time grant-in-aid @ Rs. 27.10 lakh per State Wakf Board.

- **Online support**

The scheme envisages development of a web-based software application for Waqf Management System of India (WAMSI).

For details on Scheme, Wakf Boards may visit Ministry's Website www.minorityaffairs.gov.in.

Central Wakf Council (CWC)

The Central Wakf Council (CWC), a statutory body, was established in December, 1964 by the Government of India to advise it on the matters pertaining to State Wakf Boards and proper administration of the Wakfs in the country. The Council consists of Chairperson, who is the Union Minister Incharge of Wakfs and such other members not exceeding 20 in numbers appointed by the Government of India as stipulated in the Act. The Secretary of the Council is the Chief executive of the Council.

Wakf

Wakf is a permanent dedication of movable or immovable properties for religious, pious or charitable purposes as recognized by Muslim Law. The Wakf Institutions deal with the religious, social and economic life of Muslims. They are not only supporting Mosques, Dargah etc., but also Schools, Colleges, Hospitals and Musafirkhanas which are meant for social welfare.

Administration of Wakf

The Central government is responsible for implementation of Wakf Act. It has been taking up issues of common concerns to promote the interests of Wakfs in the country. The Wakf Act, 1954 had provisions for survey of Wakfs, constitution of Central Wakf Council, State Wakf Boards etc. For better interpretation of the provisions of the act keeping in view the objectives of the legislation, the Wakf Act, 1954 has been amended many times. The Wakf Act 1995 is applicable throughout the country except in the State of Jammu & Kashmir and Dargah Khwaja Saheb, Ajmer.

The latest amendment have been made in 2013 and the important features of Wakf (Amendment) Act 2013 are as follows:

- (i) Survey of auqaf which has not been done in many States/UTs, would be completed within one year. The State Government would appoint Survey Commissioner within 3 months.



- (ii) Penal action has been proposed against Public Servants who fail in preventing encroachments with a fine upto Rs. 15000/- for each offence.
- (iii) Central Wakf Council has been empowered to issue directives to State Wakf Boards on their performance, particularly on their financial performance, survey, maintenance of Wakf deeds, revenue records and prevention of encroachment of Wakf properties.
- (iv) The State Wakf Board would be set up within the time period of six months.
- (v) 'Sale', 'Gift', 'Mortgage' and 'Exchange' of Wakf properties have been made void ab initio as there was wide spread feeling that the Wakf properties are being alienated through these mode of transfers. This would prevent alienation of valuable Wakf properties.
- (vi) Lease period has been enhanced to 30 years from the present 3 years for commercial activities, education and health purposes.
- (vii) The process of leasing of Wakf properties has been made transparent.
- (viii) A new Sub-Section has been provided for penal action with rigorous imprisonment of two years for alienation of Wakf properties. Further, no Court shall take cognizance of any offence except on a complaint made by the Board or any Officer duly authorized by the State Government.
- (ix) The CEO has been empowered in removing encroachments by applying to the Tribunal for grant of Order of Eviction from the Wakf properties.
- (x) The scope of Tribunal has been widened. The Tribunal will determine all disputes, questions and other matters relating to Waqf or Waqf properties and would consist of a Chairman, who is not below the rank of District, Session or Civil Judge Class I, and two other members namely, an officer from the State Civil Service equivalent in rank to that of Additional District Magistrate and another person having knowledge of Muslim law and jurisprudence. The Tribunal shall determine any dispute, question or other matter relating to a Wakf or Wakf property, eviction of tenant or determination of rights and obligation of the lessor and the lessee of such property.



- (xi) The Waqf properties occupied by the Government agency will be returned to the Board or the Mutawalli within a period of six months from the date of order of the Tribunal. Further, if the property is required for a public purpose, the Government Agency will make an application for the determination of rent or compensation by the Tribunal at the prevailing market value.

Functions

Central Wakf Council works in the following sectors:

1. Development of Urban Wakf Properties

- (i) Major Projects on Wakf land

The Scheme for the Development of Urban Wakf Properties is sponsored by Ministry of Minority Affairs, Government of India and operated by Central Wakf Council. Under this scheme, the Council provides loan assistance through the concerned State Wakf Boards for taking up economically/commercially viable construction of buildings on Wakf land such as commercial arcades, marriage halls, hospitals, cold storage etc.

- (ii) Minor Projects on Wakf land

Under the scheme, loan is provided up to Rs. 50.00 lakhs to the minor projects on Wakf land for economically/commercially viable projects. The scheme is also applicable on rural Wakf properties.

2. Educational Scheme

The Central Wakf Council has also been actively involved in carrying out the social and welfare obligations of the community by undertaking various financial support programmes such as establishment and strengthening of Industrial Training Institutes (ITIs) and Vocational Training Centers (VTCs) by extending grant-in-aid directly to the Non-Governmental Organization (NGOs) and Technical Institutions.



Presently, the following programmes are being funded by Central Wakf Council:

- i) Matching Grant to the State Wakf Boards for providing scholarship to the students, Madarsa students and to the students doing Technical/Professional Diploma Courses in their respective States;
- ii) Grant for the establishments of I.T.Is. in the Muslim concentrated areas;
- iii) Financial assistance to Voluntary Organizations for Vocational Training Centres;
- iv) Financial assistance to Libraries for developing Book Banks.



Central Wakf Council, New Delhi

(A Statutory Body constituted by Government of India)

(Please read carefully before applying for financial assistance for the Vocational Training)

1. Central Wakf Council provides interest free loan for the Development of Urban Wakf Properties to be refunded in 12 years in easy instalments. However, the Council receives donation up to 6% for its Education Fund from the beneficiary loanee institutions. The amount thus received as well as the interest accrued on the Bank deposits of the Development Fund, forms the Education Fund of the Council, which is utilized for implementing various Educational Scheme, such as Matching Grant to the State Wakf Boards for the scholarship to the students of Technical Diploma Courses, High School and Madarsa. Grants to Book Banks in the School libraries; Grants to General Libraries and establishing new ITIs in Muslim concentration areas etc. The financial assistance for the Vocational Training Programmes is also part of the Educational Schemes of the Central Wakf Council and only limited amount is available, which can be provided only in those case where there is an acute necessity to run such a programme and the organization cannot run it without the financial assistance from the Council.
2. The Education Fund being part of the Wakf Fund, only the Muslim managed Societies/Institutions are eligible for the grant. The purpose of the Scheme is the welfare of the Muslim community particularly the Muslim women. Therefore, institutions being run on commercial lines are not entitled for the grant.
3. Because of the limited sources of Funds, grant is given mostly to those organizations, which are already in the field and have contributed to the development of the community. Therefore, the organization applying for the grant for the Vocational Training Programme must have some experience in the field.
4. Trade selection for the training be done on the basis of the local need and the marketability of the trade, failing which the Council may not provide financial assistance.
5. While submitting the application, it may be indicated if the Society is in a position to set up Production Centre also with a twin motive of: (i) Providing further Training-cum-job to all those who pass out; and (ii) Generating some income for the expenditure of the Training Centre. It may be noted that National Minorities Development & Finance Corporation (NMDFC) provides soft loans for such Production Centres and in case Training Centre is run properly the Central Wakf Council may recommend their case for such loan. It is also necessary to note that NMDFC also provides soft loans to the Self Help Trained Groups. Therefore, the organization will have to organize Self Help Group of 5-10 or more persons in



an order to make them use of their training and earn their livelihood. For this, some entrepreneurship orientation would be necessary.

6. The application form should be complete in all respects. All the requisite documents should be forwarded along with the form itself. No column of the application form be left blank/or filed in with incomplete informations. Incomplete applications will be rejected and no correspondence will be entertained
7. The photostate copies of all the documents must be attested either by a Gazetted Officer or by Head of the Applicant Society/Institution.
8. Attested photostate copies of the following documents must be attached with the application:-
 - i. Registration Certificate;
 - ii. Memorandum of Association of the Society with Bylaws;
 - iii. Name, address, qualification and present occupation of the office bears and of the members of the Managing Committee/Executive Committee of the Society;
 - iv. Resolution of the Managing/Executive Committee seeking the financial assistance signed by all Members of the Committee;
 - v. Annual Progress Reports of the Society/Institution of the preceding three years;
 - vi. Audited Statement of Accounts of the Society/Instruction for the last three years;
 - vii. Land documents, if any, and/or available built-up area in which the Vocational Training is proposed to be imparted. In case of rented accommodating/building, papers assuring that the owner would not get it vacated for another five years; and would allow for the purpose for which the assistance is being sought;
 - viii. Complete break-up of the financial assistance required;
 - ix. A write-up to justify the selection of the trade and the Training Programme as per the requirement of the Muslim community specially the Muslim women in that area.
9. Separate sheet may be attached wherever the space given in the column is insufficient.



Central Wakf Council, New Delhi

(A Statutory Body constituted by Government of India)

(Application for Financial Assistance for Vocational Training)

1. Basic information about the Society/ Institution

- 1.1 Name and Address of the Society/ Institution
- 1.2 Registration Number and Date of Registration of the Society/Trust
- 1.3 Is the Society/Trust registered under the Societies Registration Act (XXI of 1860 of under any other Act)
- 1.4 Does the proposed Vocational Training Programme come under the objective of the Society? If yes, then please indicate under which Section of the Bylaws of the Society?

2. Present activities of the Society/ Institution

- 2.1 Details of the Institution (a) Vocational Training Programmes run by the Society (b) trade-wise number of students (male and female) passed out during the last three years;
- 2.2 Experience of the Society/Institution in the trade training for which financial assistance is sought;
- 2.3 Details of the programme for which the assistance is sought;
- 2.4 Is there any scope for Training-cum-Production Centre; If yes, a statement of profitability and amount required separately for Training and Production Centres with the number of persons expected to be benefited



- 2.5 Whether sufficient staff and other facilities are available for the proposed Training Programme? If Yes, (i) The details please; (ii) If No, then the proposal for the same
- 2.6 Duration of proposed Training Programme and Course to be taught ;
- 2.7 Amount and Pattern of fees to be collected from the students during the training
- 2.8 Whether the Training Programme being imparted/proposed is recognized by any competent authority? Details please.
- 2.9 A Statement giving details (year purpose, amount etc.) of assistance received during the last three years from Central Wakf Council/Maulna Azad Education Foundation and Central/State Government agencies. In case the financial assistance has been received the time taken in submission of the utilization certificate
- 2.10 Is the Society/Institution applicant for financial assistance in any other Agency for the proposed trade? If yes, the name and address of the Agency;

3. Financial status of the Institution

- 3.1 Land and building owned by the Society (area, location and valuation etc.)
- 3.2 a. If the Society does not own land or building, where the Training Programme is to be started?
- b. Is the owner ready to allow the proposed training programme in the accommodation recent by him? (Proof of that)

3.3 a. Cash in hand

b. Bank balance

3.4 Annual Progress Report of the Society/
Institution/Trust in the last years

4. Financial assistance required

4.1 Details of machinery required and the cost
involved;

4.2 Details of furniture required and the cost
involved

4.3 The total non-recurring expenditure required

4.4 Recurring expenditure

i Details of Trainers and other staff with
salaries to be paid

ii Details of expenditure on raw material,
electricity, water etc.

iii Any other expenditure like rent etc

iv Is the Society in a position to meet fully
or part of the recurring expenditure, the
details of the same



Signature:-----

Name :-----

Designation:-----

Dated:

Seal of the Society/

Place:

Institution:-----

BOOK - POST

Sl.No.

Printed Matter

*If undelivered please
return to:-*

*Central Wakf Council
14/173, Jamnagar House,
Shahjahan Road,
New Delhi - 110 011*



Central Wakf Council

Application for Financial Assistance for Library/Book Bank

1. Name & address of the library/ School
2. Registration number of the Library/School
3. Is the space is available for Library?
 - A. If it is Public Library, how the Maintenance of the Library is financiance is the financial assistance received from the Government, Semi -Government bodies or Public, If so, the amount received from each. During the last two year
 - B. If it is School library, the Detailed of the School with totals number of students.
4. What is the annual expenditure on the Library in detail (enclose audit account for the last three years,
5. Number of members of the Library, Life members and ordinary, If it is public Library
6. Is there is a membership fee; if so, how much; what is the annual income on this account.



7. Details of periodical and daily newspapers purchased for the Library, monthly expenditure on this account (Please provide a list of newspapers/ periodicals).
8. The details of the Books available in the Library
9. Details of financial assistance required from the Council with items to be purchased
10. If, financial assistance received from the Council in previous years, has its Utilisation certificate furnished to the Council.

Signature: _____

Full Name: _____

Address: _____

Place: _____

Designation: _____

Date: _____

Part-VII

Community Specific Programmes



“Jiyo Parsi”

Central Sector Scheme for Containing Population Decline of Parsis in India

1. Introduction

The population of Parsis (Zoroastrians), a notified minority community under National Commission of Minorities Act 1992, has declined from 1,14,000 in 1941 to 69,001 in 2001 as per Census data of 2001. In order to arrest the decline in population and reverse the trend, there is a felt need of Government of India intervention.

Over the centuries, since the first Zoroastrians arrived in India, the Parsis have integrated themselves into Indian society while simultaneously maintaining their own distinct customs and traditions and ethnic identity. It has an ageing demographic profile with a large number of middle aged and elderly population. In this respect, it is more similar to the demographic profile seen in developed countries, unlike the profile of the general indian population which is predominantly young.

The Parsi community in India has experienced sharp population and fertility decline. It is interesting to note that the age at marriage among Parsi women is about 27 years and in men about 31 years. Only one family in 9 (nine) has a child below the age of 10.

The Total Fertility Rate (TFR) of the Parsi community has reached below 1(one), which means that on an average, a Parsi woman in her total child bearing age has less than 1 child (0.8). Moreover, 31% of Parsis are over the age of 60 years and more than 30% Parsis are “Never married”.

In addition to late marriages, voluntary and involuntary childlessness is another important factor for the low fertility among the Parsi community. There is a significant higher percentage of Parsi males unmarried compared to non-Parsis.



Since 1950s, deaths have consistently outstripped population replacement rate. It may be attributed to the medical and socio-cultural reasons. The studies conducted by the National Commission for Minorities (NCM) and the joint studies conducted by Parzor Foundation and Tata Institute of Social Science (TISS), have identified the following reasons as the important causes for decline in population of Parsis:

- (a) Late and non-marriages;
- (b) Fertility decline;
- (c) Emigration;
- (d) Out-Marriages; and
- (e) Separation and divorces.

There is a demand from the members of Parsi community for Government intervention to arrest the declining trend. In view of the above, the Government of India considers it necessary to intervene immediately to arrest the declining trend of population of Parsi community and reverse it to bring their population above the threshold level.

2. Objectives

The objective of the scheme is to reverse the declining trend of Parsi population by adopting a scientific protocol and structured interventions, stabilize their population and increase the population of Parsis in India.

3. Target Groups

The scheme is meant for the notified minority community i.e. Parsis only. Target Groups within the Parsi community for the infertility treatment would be as follows:

- (i) Parsi married couples of child bearing age who seek assistance under the scheme.

- (ii) Adults/ Young men/women/Adolescent boys/Girls for detection of diseases resulting in infertility. For screening of adolescent boys/girls, written consent of parents/legal guardians should be mandatory.

4. Approach and Methodology

Infertility is a complex clinical socio-psychological issue. Infertility is the inability to conceive for more than two years and is not necessarily a disease. With advances in medical science, 90% of modern day infertility is treatable. For most couples, it may be the right medical and psychological guidance, counseling and the best medical expertise at the right age may be of great assistance. The interventions under the scheme will be taken up under strict medical protocols maintaining full confidentiality.

To arrest population decline, there will be a requirement of two pronged approach. Thus, the Scheme will have two components:

- (a) Advocacy: Counseling to family members and boys/girls of marriageable age for early marriage, treatment of medical issues from puberty onwards, parenthood at the right time and approach for assistance to treat infertility as soon as the problem is detected will all be part of advocacy. It will also include outreach programmes including publicity and awareness.
- (b) Medical Assistance: Assisted Reproductive Technologies (ART) which include In-Vitro Fertilization (IVF) and Intra Cytoplasmic Sperm Injection (ICSI) as medical assistance when required. To deal with fertility issues, financial assistance would be provided for investigation and detection of infertility, counseling and fertility treatment to married couples after their fertility problem is medically detected.

Standard medical protocols for each target group will be followed in consultation with Ministry of Health and Family Welfare, Government of India. It will be mandatory on the part of the treating hospital to inform the entire treatment plan to the patient before any treatment is taken up and take their consent or his/her parents/legal guardians' consent. The number of Cycles of treatment may be



followed as per Medical protocols in consultation with Ministry of Health and Family Welfare, Government of India.

5. Confidentiality

Confidentiality of patients shall be considered as of utmost importance. Confidentiality regarding names and identity of targeted couples would be maintained. The organization implementing the scheme would maintain all details of the patients and provide information to the Ministry in codes about the total number of couples undergoing treatment. The registers and detailed documentation maintained by the implementing agency would be subject to inspection and audit by the Ministry, audit authorities and authorized representatives of the Ministry for inspection.

6. Outreach Programme

There is an urgent need to educate the community about their perception for infertility. To address this, a massive publicity campaign is required comprising general information sessions, media publicity, counseling sessions and other such events that will help to encourage Parsis to have more children and to go in for early marriages within the community. The aim is to create awareness among the younger generation of marriageable age and young couples to make efforts to contain the population decline of the community and to seek early diagnosis and treatment where necessary, prior to marriage.

The Information, Education and Communication (IEC) or Outreach Programme (seminar, publicity, brochures, ethnic journals of the Parsi community, advocacy etc.) would be undertaken by the Parzor Foundation with the assistance of the Bombay Parsi Panchayat in Mumbai and the various members of the Federation of Parsi Zoroastrian Anjumans of India in other towns, cities and mofussil areas of the country.

7. Type of Assistance and Financial Norms

This is a 100% Central Sector Scheme. Although Parsis are considered relatively more affluent than many other communities, in many cases there are Parsi families belonging to



the lower economic strata who cannot afford fertility treatment. Even middle class couples find it difficult to afford repeated cycles of treatment.

Parsi married couples who seek assistance would undergo treatment cycles of Assisted Reproductive Technologies (ART) as prescribed by the concerned Doctor which includes In-Vitro Fertilization (IVF) and Intra Cytoplasmic Sperm Injection (ICSI) as medical assistance when required, subject to maximum cost of Rs. 5.00 Lakhs (Rupees Five lakh) or as per actual, whichever is lesser.

The treatment will be undertaken in the hospitals/clinics empanelled by Ministry of Minority Affairs. The empanelment of hospitals may be done in consultation with Ministry of Health and Family Welfare, Government of India and Parsis of each concerned town/ city.

Financial assistance would be extended for fertility treatment, including cost of medicines (including follow-up medicines), Post- medical assistance to couples whose annual income fall within the prescribed ceiling as follows:

S. No.	Annual family income from all sources	Financial Assistance to be provided
1.	Rs.10 lakh & below	100%
2.	Rs.10-15 lakh	75%
3.	Rs.15-20 lakh	50%

Income certificate would be necessary from an appropriate authority in a particular State/ UT.

Parsi boys and girls of marriageable age (adolescent to the 30s), suffering from treatable clinical problems that result in infertility, would be provided medical assistance to the tune of Rs. 15,000/- and Rs. 25,000/- respectively.

1. Role of Parzor Foundation

Parzor Foundation will be an important link between the Parsi community and the Government to enable the success of the interventions. The Scheme will be implemented by



the Parzor Foundation with the help of the Bombay Parsi Panchayat (BPP) and through the organizations/societies /Anjumans and Panchayats of the community concerned in existence for not less than three years. Parzor Foundation will give preference to local Anjumans and Panchayats which are the organizations who are able to garner the support of the local community for the counseling and workshops.

In order to ascertain eligibility for assistance under the scheme, the Parzor Foundation with the assistance of the Bombay Parsi Panchayat or concerned Anjumans, shall verify the following:

- (a) That the targeted married couple for screening fits the required income eligibility parameters for availing of medical assistance.
- (b) That the married couple or boy/girl of marriageable age for screening belongs to the Parsi community.
- (c) That the married woman who is to undergo fertility treatment is of child bearing age.

With the support of the Bombay Parsi Panchayat or concerned Anjumans, the Parzor Foundation will be responsible for receiving proposals from candidates, evaluating them with the help of the doctors/empanelled hospitals/empanelled clinics and recommending the beneficiaries for the treatment and subsequent to the completion of the treatment, scrutinizing the bills for reimbursement.

Funds will be released to Parzor Foundation for advocacy and outreach programmes.

For detailed scheme, please visit Ministry's website: www.minorityaffairs.gov.in



Part-VIII

Research / Media



Research/Studies, Monitoring and Evaluation of Development Schemes including Publicity

Ministry of Minority Affairs (hereinafter referred to as the Ministry) under the Central Sector Scheme '**Scheme of Research/Studies, Monitoring and Evaluation of Development Schemes including Publicity**' shall provide professional charges to those Research Organizations/ Institutions/ Councils/ Civil Societies/ Universities including Deemed Universities, Reputed Institutions of higher learning, Autonomous Bodies/ Market Research Agencies and Registered Bodies of professionals (henceforth called Research Organizations) which have the expertise and are willing to undertake purposeful Operation Research/ Market Research/ Action Research:

- On the problems and requirement of minorities including baseline surveys/ surveys;
 - Carrying out concurrent monitoring on the implementation of various schemes undertaken for minorities; and
 - To provide professional charges to Government agencies and reputed private media agencies and Media Management Agency to carry out Information, Education and Communication (IEC) activities through multi-media campaign including print, electronic and other media
- (a) Reports of such Operation Research/ Market Research/ Action Research including baseline surveys/surveys are expected to provide information and data on development deficits, successful schemes, strategies and approaches worth replicating, suggest specific programme interventions and policy options, etc.
- (b) Concurrent monitoring is also essential for enabling mid-course corrections to ensure effective implementation of programmes and schemes.



- (c) Financial support will also be extended to organization(s) holding Workshop/Seminar/Conference provided the theme of workshop/seminar/conference has direct relevance to the mandate of the Ministry.
- (d) Financial support will not be provided to any organization for holding Workshop/Seminar/Conference for formulation of research proposal. No funding will be given to any organization for holding any group discussion.

1. Objectives

- a) To generate information and database on problems and requirements of Minorities through Operation Research/ Market Research/ Action Research.
- b) To collect information about development deficits through Baseline Surveys.
- c) Concurrent Monitoring of schemes being implemented by the Ministry.
- d) To formulate Annual Media Plan and carry out IEC activities through Multi media campaign involving Print media, electronic media and Outdoor Publicity for dissemination of information to generate awareness relating to schemes/ programmes and initiatives for Minorities.
- e) To give wider publicity to Prime Minister's 15 Point Programme for Welfare of Minorities and Multi-sectoral Development Programme (MsDP), which are flagship programmes of this Ministry.
- f) To support organization for workshops/ seminars/ Conferences on the subjects relevant to minorities.



2. Scope

- A.** The scheme covers expenditure for Operation Research/ Market Research/ Action Research including baseline survey/survey, monitoring/ concurrent monitoring and evaluation studies of various schemes and programmes of the Ministry including the Prime Minister's New 15 Point Programme for the Welfare of Minorities throughout the country with special focus on Minority Concentration Districts/blocks/towns/cluster of villages and holding workshop/seminar/conference on themes of direct relevance to the Ministry which are either proposed by the institutions/organizations themselves or proposed/sponsored by the Ministry itself.
- B.** The scheme also covers development of Monitoring formats and performance indicators of the scheme to be developed by respective Divisions implementing the scheme. Empanelled agencies may be used for this purpose also following General Financial Rules (GFRs).
- C.** For Information, Education and Communication (IEC) activities, creative multi-media campaign for dissemination of information relating to programmes, schemes and initiatives of the Ministry of specialized nature requiring professionalism, expertise and infrastructure normally not available with Government agencies, would be carried out through reputed private media agencies by following relevant provisions of General Financial Rules (GFRs). Special focus would be given to publicity of the Prime Minister's New 15 Point Programme.
- D.** For content creation for media campaign, agencies empanelled with DAVP will be engaged at DAVP rates by the Ministry.



3. Eligibility

- A.** The following categories of Research Organizations are eligible for professional charges under the scheme for undertaking Operation Research/ Market Research/ Action Research, monitoring/concurrent monitoring, evaluation and baseline survey/survey and holding workshop/ seminar/conference:-
- i) Research Organizations/ Institutions/ Councils.
 - ii) Registered Civil Societies under Societies Registration Act.
 - iii) Universities including Deemed Universities recognized by University Grant Commission (UGC).
 - iv) Reputed Institutions of higher learning.
 - v) Autonomous Bodies.
 - vi) Reputed Market Research Agencies and Registered Bodies of professionals.
- B.** Reputed Media agencies empanelled with DAVP and National Film Development Corporation (NFDC) would be eligible for making creative multi-media campaign of specialized nature requiring professionalism, expertise and infrastructure normally not available with Government Ministries/ Departments/ PSUs/ Autonomous bodies under the agencies of different Government Departments/ Ministries.

4. Guidelines for Submission of Proposals

- A. Proposals for Operation Research/ Market Research/ Action Research** including baseline survey/survey, monitoring/concurrent monitoring, evaluation may be invited either through advertisement in the



newspaper and website of the Ministry or directly from Research Organization of the Government or may be proposed/sponsored directly by the Ministry itself. This can also be done with empanelled agencies with the Ministry following relevant provisions of GFRs. In case of special circumstances, the Ministry may also engage a Research Organization as per procedure laid down in GFR. Assistance given by the Ministry will be institution-based and released to the head of the Research Organization. Staffs appointed for a study are deemed to be employees of the Research Organization.

A Research Organization eligible and desirous of undertaking Operation Research/ Market Research/Action Research including survey and concurrent monitoring under this scheme will apply to the Ministry in the prescribed format (Appendix-I) along with an outline of the proposed project in accordance with the following broad guidelines:-

- (i) Objectives: The focus and orientation as well as specific objectives spelt out in detail.
- (ii) Justification: A precise identification of the problem, the hypothesis to be tested and the question to be answered.
- (iii) Relevance to an action programme: A statement in concrete terms as to how the results of the study will be relevant to improvement in formulation and implementation of the policy, plan or programme for minorities.
- (iv) Approach and methodology: The extent to which the study is reflective or empirical; whether it is intended to collect primary data and if so, based on a sample survey or a case study; relevant sources or necessary data if the use of available data is envisaged.
- (v) Details of data collection and analysis: Concepts, definitions, important variables, sampling design if necessary, broad contents of schedules/



questionnaires of relevant lines of analysis, tabulation, programme and synopsis of chapter plan of the report, if possible.

- (vi) **Project Duration:** Time required for completing the study and submission of the report, period envisaged for preparation, field study/collection of data and drafting of the report. Research study should normally be completed within the duration of six months and in any case not beyond a period of one year. A Memorandum of Understanding (MoU) will be signed with Terms of Reference (ToRs) and Penal Clauses in place to expedite project completion.
- (vii) **Staffing pattern:** The number and types of supporting staff, the period for which are required and remuneration to be paid.
- (viii) **Budget:** Financial requirements broken down under different items of remuneration of staff, TA, workshops/seminars, stationery/printing of forms, computation and contingencies.
- (ix) **Institute's contribution:** The extent of contribution proposed by the institution/organization towards the cost of undertaking the study.
- (x) **Bio-data of staff:** Detailed information about the academic qualifications and research experience of the Project Director and the senior staff to be associated with the study. This is not required in the case of institutions/council/organization of the Government.

A.2 Proposals for Workshop/Conference/Seminar may be invited either through advertisement in the newspaper or website of the Ministry or directly from Research Organizations of the Government or may be proposed/sponsored directly by the Ministry itself. Relevant provisions of GFRs would be followed in all these procedures. Research Organizations whether in Government/ Semi- Government or private sector eligible and desirous of organizing workshops/seminars/conferences will apply to the



Ministry with an outline of the proposed project with following details:

- 1) The main topic / theme of the workshop / seminar / conference etc.;
- 2) Significance /purpose indicating clearly the contribution which the proposed workshop/seminar/conference is expected to make;
- 3) Subjects/contents proposed for discussion;
- 4) Level of participants and their number;
- 5) Duration and venue;
- 6) Programme Schedule;
- 7) Tentative Resource Persons;
- 8) Collaborating Agency, if any;
- 9) Financial Projections and estimates;
- 10) Experience of the Organization in the field (if any).

B. The Ministry may invite applications for making creative multi-media campaign of specialized nature requiring professionalism, expertise and infrastructure normally not available with Government agencies through advertisement in newspapers and website of the Ministry or from the list of reputed private media agencies empanelled with DAVP. For selection of the private media agencies not empanelled with DAVP, the procedure laid down in GFR and the guidelines issued from Ministry of Finance (Department of Expenditure) from time to time will be followed. The proposals would be examined by a Screening Committee. The Creative agencies will submit proposal(s) with following details:

- (a) Name of the agency.



- (b) The Medium to be used.
- (c) Address of the agency, Permanent Head Quarter, Regional Office (if any), Contact person, e-mail, Telephone number
- (d) Whether empanelled with DAVP.
- (e) Details of the proposal.
- (f) Extent of circulation in case of print media/ Television Rating Points (TRP) in case of electronic media.
- (g) Coverage of the campaign.
- (h) Target group/s.
- (i) Expected contribution of the proposed creative campaign in IEC activities.
- (j) Financial implications. It should be with all the detailed break up indicating name of medium, mode of publicity, time duration, rate and total cost (with taxes if any).

Funding

A.1 The Ministry will bear the expenditure on the following approved items of expenditure connected with the Operation Research/ Market Research/ Action Research including baseline survey/survey, evaluation/concurrent monitoring:-

- a) Remuneration for project staff.
- b) Travelling and Daily Allowances for project staff.
- c) Stationery and printing of questionnaires, schedules and forms.
- d) Workshop/seminar.



- e) Contingencies including postage charges, computation and tabulation charges.
- f) Survey, Data Collection, Processing, Presentation.

All the above mentioned items will be included in the total project cost.

A.2 The Ministry will bear the expenditure on the following items of expenditure connected with workshop/seminar/conference, whenever necessary.

- (i) Travelling and daily allowance for participants.
- (ii) Honorarium (specifying purpose).
- (iii) Stationary/ Information booklets.
- (iv) Contingencies including postage charges/Fax charges/telephone charges.
- (v) Publication of the seminar/workshop papers.
- (vi) Proceedings.
- (vii) Miscellaneous, if any.

All the above mentioned items will be included in the total project cost. In case of Workshop/Seminar /Conference, Rs. 1.25 lakh will be admissible for 50 participants for one day workshop/conference/seminar. A maximum of 200 participants for two days workshop will be admissible in a given proposal. The cost includes arrangement of place for workshop/seminar, reading material for participants in bags/folders, boarding/lodging expenses of resource persons/outstation participants(if any), honorarium to resource persons, publicity, overheads(limited to 2.5% of the total budget provided for workshop/seminar) and preparation of report on the outcomes of workshop/seminar.

For detailed scheme guidelines, please visit Ministry's website: www.minorityaffairs.gov.in



Appendix –I

Model Format for Submission of Proposals for Operation Research/ Market Research/ Action Research/ Survey

I. Institutional Particulars

- i)
 - (a) Name of the Institution/Organization with Head Quarter and Regional Office address (if any)
 - (b) Mailing Address
 - (c) Telephone No.
 - (d) Name of President/Secretary /Contact Person of the organization
- ii) Title of the Project with scope and coverage of area/field.
- iii) Status of the Institution/Organization
Professional organization/social service research organization/ autonomous bodies/
registered body of professionals/University/ Deemed University (to be stated
specifically)
- iv) Nature and functions of the Institution/Organization. (attach the copy of concerned
document)
- v) Manner in which the Institution/Organization was established.
(Act of Parliament/Act of State Legislature/Registered under Societies Registration
Act, 1860)
- vi)
 - (a) In case established under any Act of Parliament/State Legislature, the name of
the Statute, Number of Act and year
 - (b) In case established under the Societies Registration Act, the place, registration
number and date of registration.
- vii) If semi-Government Institution/Organization/PSU, the name of the Government
Department to which it is attached.
- viii)
 - (a) Whether Institution/Organization has regular source of income.
 - (b) Whether it runs on no profit no loss basis.
- ix) Brief history of the Institution/Organization, its objective and activities/academic
pursuits in case of individuals.

- x) (a) Whether the Institution/Organization has any previous experience in the field of welfare of Minorities in the country/or undertaken similar activities;
(b) If so, detail thereof.
- xi) Details of infrastructure available with organization.

II. Project Outline

- i) Objective.
- ii) Justification.
- iii) Relevance of the action Programme.
- iv) Approach and Methodology.
- v) Details of Data collection and analysis.
- vi) Project duration.
- vii) Staffing pattern.
- viii) Budget.
- ix) Institutions/organization's own contribution.

III. (1) Staffing Pattern

- i) Name of the Project Director
- ii) Position held by the Project Director in the Institution/Organization mentioned in Item 1(i) and elsewhere, at present.
- iii) Major Positions held by Project Director previously.
- iv) Curriculum vitae of the Project Director (to be attached).
- v) Field of specialization of Project Director.
- vi) Projects completed by Project Director previously and organization for which undertaken.
- vii) List of publications in last 3 years period (to be attached).
- viii) Names of other Projects in hand of the Project Director and names of their commissioning agencies.



(2) Other Staff

(Number of persons employed, designation, pay, duration of employment to be specified);
inter case of senior staff, bio-data may be attached.)

S.No.	Name of Staff	Designation	Age	Sex	Date of employment	Monthly Pay/Remuneration (in Rs.)

IV. Budget Estimates

(a) Details of Budget

S.No.	Items of Expenditure	Units	Rate (in Rs.)	Total Cost (in Rs.)	Remarks
1.	Remunerations				Breakup to be given as per format given below in IV (b)
2.	Travel Cost				
3.	Data Collection/processing/ Analysis				
4.	Stationary , printing, postage etc.				
5.	Over Heads/ Contingency				Permissible up to 3% of the total project cost
	Total Cost				

(b) Remuneration of Staff

S.No.	Category of Staff	Number	Job/ Task to be performed	Duration	Monthly remunerations (in Rs.)	Total Cost
1.	Project Director					
2.	Research/ Survey Staff					
3.	Field Staff					
4.	Secretariat Staff					
	Total					



V. List of documents to be attached with each copy of Application Form

1. Copy of Registration Certificate of Organization.
2. Memorandum of Association and Rules/Constitution
3. Composition of Board of Governors/Executives or Governing Body
4. Audited Accounts of Last three years with Auditor's report.
5. Latest Annual Report.
6. Copies of the reports published by organization in the period of last three years.

**(Name and Signature of the President/Secretary of
the Institution/Organization)**

Place:

Date:

Official Stamp



Model Format for Submission of Proposals for Workshops/ Seminars/ Conferences

I. Institutional Particulars

- i)
 - (a) Name of the Institution/Organization with Head Quarter and Regional Office address (if any)
 - (b) Mailing Address
 - (c) Telephone No.
 - (d) Name of President/Secretary /Contact Person of the organization
- ii) Title of the Project with scope and coverage of area/field.
- iii) Status of the Institution/Organization
Professional organization/social service research organization/ autonomous bodies/
registered body of professionals/University/ Deemed University (to be stated
specifically)
- iv) Nature and functions of the Institution/Organization. (attach the copy of concerned
document)
- v) Manner in which the Institution/Organization was established.
(Act of Parliament/Act of State Legislature/Registered under Societies Registration
Act, 1860)
- vi)
 - (a) In case established under any Act of Parliament/State Legislature, the name of
the Statute, Number of Act and year
 - (b) In case established under the Societies Registration Act, the place, registration
number and date of registration.
- vii) If semi-Government Institution/Organization/PSU, the name of the Government
Department to which it is attached.
- viii)
 - (a) Whether Institution/Organization has regular source of income.
 - (b) Whether it runs on no profit no loss basis.
- ix) Brief history of the Institution/Organization, its objective and activities/academic
pursuits in case of individuals.
- x)
 - (a) Whether the Institution/Organization has any previous experience in the field of
welfare of Minorities in the country/or undertaken similar activities;
 - (b) If so, detail there of.



II. Details of infrastructure available with organization.

III. Details of the Proposal

- a) The main topic / theme of the workshop / seminar / conference etc.;
- b) Significance/purpose indicating clearly the contribution which the proposed workshop/ seminar/conference is expected to make;
- c) Subjects/contents proposed for discussion;
- d) Level of participants and their number;
- e) Duration and venue;
- f) Programme Schedule;
- g) List of tentative Resource Persons with their expertise;
- h) Collaborating Agency, if any;
- i) Financial Projections and estimates;

IV. Experience of the Organization in the field (if any).

V. Profile of Project Coordinator.

VI. Budget Estimates - As per para 7 A.2 of the guidelines.

VII. List of documents to be attached with each copy of Application Form

- 1) Copy of Registration Certificate of Organization.
- 2) Memorandum of Association and Rules/Constitution
- 3) Composition of Board of Governors/Executives or Governing Body
- 4) Audited Accounts of Last three years with Auditor's report.
- 5) Latest Annual Report.
- 6) Copies of the reports published by organization in the period of last three years.

Place:
Date:

(Name and Signature of the
President/Secretary of the
Institution/Organization)
Official Stamp



Addresses of Ministry and its Subordinate/affiliated Organizations

S.No.	Particulars	Addresses
1	Ministry of Minority Affairs	11th Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi. PIN-110003. INDIA Tel: 011- 24364271 Help Line- 1800-11-2001 (Toll Free) (between 9:00 a.m. to 6:00 p.m. on all Working Days) Website: www.minorityaffairs.gov.in
2	National Minorities Development & Finance Corporation (NMDFC)	Core II, Second Floor, Scope Minar, Laxmi Nagar, Delhi. PIN-110092. INDIA Tel: 011- 22441442-45 Fax: 011-22441637 Website: www.nmdfc.org
3	Maulana Azad Education Foundation (MAEF)	Social Justice Service Centre, Opposite- New Delhi Railway Station, Chelmsford Road, New Delhi. PIN-110055. INDIA Tel: 011- 23583788-89 Fax:011- 23561945 Website: www.maef.nic.in
4	Central Wakf Council	14/173, Jamnagar House, Shahjahan Road, New Delhi. PIN-110011. INDIA Tel: 011- 23384465 Fax: 011- 23070881 Website: www.centralwakfcouncil.org
5	National Commission for Minorities	Lok Nayak Bhawan, Khan Market, Lodhi Estate, New Delhi. PIN-110003.INDIA Tel: 011- 24615583 Toll Free : 1800110088 Website: www.ncm.nic.in



सत्यमेव जयते

Ministry of Minority Affairs

11th Floor, Paryavaran Bhawan,
CGO Complex, Lodhi Road, New Delhi-110 003
Helpline: 1800-11-2001
Website: www.minorityaffairs.gov.in